

George Latimer  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

94499

DATE: June 30, 2022

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority to amend an agreement with Feeding Westchester, Inc. pursuant to which it was to assist non-profit food distribution centers for the period from January 1, 2022 through December 31, 2022, for an amount not to exceed \$259,080, in order to increase its not-to-exceed amount by \$1,140,920.

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By a resolution approved on December 16, 2021, your Honorable Board authorized the County of Westchester ("County"), acting by and through its Department of Social Services ("Department"), to enter into an agreement with Feeding Westchester, Inc. ("Feeding Westchester"), pursuant to which Feeding Westchester was to assist non-profit food distribution centers in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, needy and infants in their immediate community in Westchester County, for the period January 1, 2022 through December 31, 2022 in an amount not to exceed \$259,080.00, to be paid in accordance with an approved program budget and subject to appropriations (the "Agreement"). This Agreement was subsequently executed.

The County has determined that additional costs for services provided under the terms of the Agreement require an increase in the not-to-exceed amount of the Agreement.

Accordingly, the County respectfully requests authority from your Honorable Board to amend the Agreement by increasing its not-to-exceed amount by \$1,140,920, from \$259,080 to \$1,400,000, in order to pay for additional food, off-set rising cost of food, and off-set rising cost of transporting food (the "First Amendment").

Except as respectfully described above, all terms and conditions of the Agreement shall remain in full force and affect.

The procurement of the First Amendment is exempt from Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xiv) thereof.

I respectfully recommend the adoption of the attached resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/07/2022 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is authorized to amend its agreement with Feeding Westchester, Inc. ("Feeding Westchester"), pursuant to which Feeding Westchester was to assist non-profit food distribution centers in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, needy and infants in their immediate community in Westchester County, for the period from January 1, 2022 through December 31, 2022 for an amount not to exceed \$259,080, to be paid in accordance with an approved program budget (the "Agreement") by increasing its not-to-exceed amount by \$1,140,920, from \$259,080 to \$1,400,000, in order to pay for additional food, off-set rising cost of food, and off-set rising cost of transporting food; and be it further

**RESOLVED**, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 07/07/2022 - RAYMOND BULLOCK, SECRETARY

Original Amount: \$ 259,080  
 First Amendment: \$1,140,920  
 New Total: \$1,400,000

**1. Account to be Charged/Credited:**

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5960		\$1,140,920

**2. Budget Funding Year(s):** 2022

Start Date: 01/01/2022 End Date: 12/31/2022  
 (must match resolution)

**3. Funding Source:**

Federal	%	CFDA#(s)			
State	%	State ID#(s)			
Operating/ Tax Levy	100%				
Capital	%				

**4. Total NTE:** \$1,140,920  
 (must match resolution)