

Department of Parks, Recreation
& Conservation

ID 93993

June 13, 2022

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner, Department of Parks, Recreation & Conservation

RE: Authority to enter into an agreement with Henry Wood, Maintenance Laborer (Utility) at General Maintenance for the County-owned residence at 8 Bradford Road in Willsons Woods Park, in accordance with the formula for the licensing of County residences from July 1, 2022 through May 31, 2026.

Authority is hereby requested for the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation to enter into an agreement with Henry Wood, ("Licensee") Maintenance Laborer (Utility), General Maintenance, for the County-owned residence in Willsons Woods Park at 8 Bradford Road, Mount Vernon, NY 10553, from July 1, 2022 through May 31, 2026.

As a privilege of living in this County-owned residence, the Licensee shall pay to the County the following license fees:

<u>Period</u>	<u>Monthly License Fee</u>
July 1, 2022 through May 31, 2023	\$988
June 1, 2023 through May 31, 2024	\$988
June 1, 2024 through May 31, 2025	\$988
June 1, 2025 through May 31, 2026	\$988

The ultimate goal of these agreements will be for the public good by providing employees in County-owned park facilities to provide a security presence while at the same time providing revenue to the County. The agreement promotes fiscal responsibility as the County will benefit from the revenue from the license agreements. The objective of this agreement is to allow for the continued presence of County employees on park property and will be tracked and monitored by site visits by Department of Parks, Recreation and Conservation staff.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/07/2022 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with Henry Wood, Maintenance Laborer (Utility), General Maintenance, for the residence located in Willsons Woods Park at 8 Bradford Road, Mount Vernon, New York 10553, for the period of July 1, 2022 through May 31, 2026; and be it further

RESOLVED, as a privilege of living in this County-owned residence, the Licensee shall pay to the County the following license fees:

<u>Period</u>	<u>Monthly License Fee</u>
July 1, 2022 through May 31, 2023	\$988
June 1, 2023 through May 31, 2024	\$988
June 1, 2024 through May 31, 2025	\$988
June 1, 2025 through May 31, 2026	\$988; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT 01/07/2022 - RAYMOND SCUKKY, SECRETARY

Original Agreement \$46,436
 First Amendment \$
This Amendment \$
 TOTAL \$46,436

Agreement # PRC-1381

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars	
165	42	4450	9063		5,928	2022
165	42	4450	9063		11,856	2023
165	42	4450	9063		11,856	2024
165	42	4450	9063		11,856	2025
165	42	4450	9063		4,940	2026

Budget Funding Year(s) 2022-2026 Start Date 7-1-22 End Date 5-31-26
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$ 46,436 Federal Aid _____
 Other Revenue _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/07/2022 RAYMOND SULKY, SECRETARY