

Date: April 20, 2010

To: Honorable Board of Acquisition and Contract

From: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: a) Authority to enter into an Agreement with the New York State Office for the Aging to accept a grant in the amount of \$53,000 to be used by the County to provide a variety of services and resources under the Weatherization Referral And Packaging Program for the program period April 1, 2010 through March 31, 2011; and

b) Authority to enter into Agreements with the Family Service Society of Yonkers and the Westchester Community Opportunity Program, Inc. to operate a Minor Home Repair Program that will be provided by the County under the WRAP Program in a total aggregate amount not to exceed \$53,000 for the program period April 1, 2010 through March 31, 2011.

The County of Westchester, acting by and through the Westchester County Department of Senior Programs and Services (the "Department"), is requesting authorization to enter into an Agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$53,000 to enable the Department to provide a variety of services and resources under the Weatherization Referral And Packaging ("WRAP") Program for the program period April 1, 2010 through March 31, 2011.

Authority is also requested to enter into agreements with the Family Service Society of Yonkers ("FSSY") and the Westchester Community Opportunity Program, Inc. ("WestCOP") to conduct a Minor Home Repair Program for seniors using the aforementioned WRAP funds in a total aggregate amount not to exceed \$53,000 for the program period April 1, 2010 through March 31, 2011.

These agreements will serve a public purpose by providing free weatherization services to eligible Westchester seniors who are in need of such services. Services provided and resources tapped through the WRAP Program enhance the safety, affordability, and energy efficiency of housing for low income, vulnerable, older persons by making them aware of the availability of such services. These free services enable many of our clients to remain in their homes by providing energy conserving measures that will lower the cost of their high utility bills, particularly during cold, winter months. Moreover, the WRAP Program provides a valuable link between people and energy-related services, while targeting the neediest.

The goals and objectives of the WRAP Program are to provide what is called 'energy packaging' which brings together many different but complementary repair services to help the senior homeowner resolve energy problems, reduce energy consumption and avoid crises that might end in the senior losing the ability to remain in their home. The goals and objectives are in the best interest of the County because the services provided under the WRAP Program can prevent a senior from becoming homeless by providing the senior with important home improvements at no cost. This will free up other funds so that the senior can pay their taxes and remain active in the community. It is also helpful for the environment because any energy savings measures are good for the environment.

The services will be tracked, monitored and evaluated through our program and through the NYSOFA. Any funds that are to be spent are reviewed on a case-by-case basis through special permission forms for the type of work that will be permitted, and then signed by the proper designee's in the NYSOFA. Quarterly reporting activities and annual on-site reviews will be conducted to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion, as well as regular email, and phone referrals to the subcontractor. NYSOFA shall provide annual monitoring and evaluation services to ensure the Department is meeting its requirements to conduct proper oversight.

In the previous fiscal year, nine (9) families received home energy improvements or related repairs and services.

If this resolution is not approved, eleven (11) income-eligible senior citizen households in Westchester would not be able to receive up to \$5,000 in minor home repairs to improve energy efficiency. As a consequence, this work would not be complete and the senior may end up without heat, or may end up paying more for energy to remain in their home.

The Agreements with FSSY and WestCOP are exempt from the Westchester County Procurement Policy pursuant to Section 3(a)ix thereof, which exempts contracts to provide direct services to senior citizens.

For the reasons set forth above, I most respectfully recommend adoption of the attached Resolution.

APPROVED BOARD OF ACQUISITION CONTRACT # 36-2010 - JONERY VEINTEPELNY

RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, it is hereby:

RESOLVED, that the County of Westchester, acting by and through its Department of Senior Programs and Services (the "Department"), be and is hereby authorized to enter into an Agreement with the New York State Office for the Aging to accept a grant in the amount of \$53,000 to be used by the Department to provide a variety of services and resources under the Weatherization Assistance and Packaging ("WRAP") Program for the program period April 1, 2010 through March 31, 2011; and be it further

RESOLVED, that the County of Westchester is hereby authorized to enter into an Agreement with the Family Service Society of Yonkers and the Westchester Community Opportunity Program, Inc. to conduct a Minor Home Repair Program for seniors using the aforementioned WRAP funds in a total aggregate amount not to exceed \$53,000 for the program period April 1, 2010 through March 31, 2011; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Department	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	934K	4380	T934	\$53,000
Credited	263	85	934K	9853	T934	\$53,000

Budget Funding Years: 2010-2011
(must match resolution)

Start Date 04/01/10

End Date 3/31/11

Funding Source
\$ \$53,000
(must match resolution)

Tax Dollars _____
State Aid _____
Federal Aid \$53,000
Other _____