

**TO:** Board of Acquisition and Contract  
**FROM:** John J. Hsu, PE  
Acting Commissioner of Public Works  
**DATE:** April 2, 2010  
**SUBJECT:** Request Authority to Obtain a Proposal and Negotiate a Fee with  
Woodard & Curran, Inc., in connection with Engineering Services for  
Rehabilitation of Hutchinson River Pathways and Trails (#10-913)

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Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for the Rehabilitation of Hutchinson River Pathways and Trails.

The objective of this project will be to make improvements to the Hutchinson River Pathways and Trails. The work will include drainage improvements, footbridge replacement, sign installation, slope stabilization, and associated landscaping. The planned work will also improve the water quality of the Hutchinson River and associated water bodies. This project will implement the most cost-effective and environmentally compliant technologies available. Wherever possible, proposed new materials will be incorporated in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council. This agreement will benefit the public as it will enhance the use of these recreational facilities by improving public access and by providing a variety of settings for passive and active use.

On December 3, 2009, the Professional Prequalification Board was canvassed for the purpose of generating an "on-call" list of qualified firms to provide miscellaneous professional civil services for this project. The Professional Prequalification Board approved a list of twenty-four (24) qualified firms with an expiration date of December 31, 2011. As the fee is estimated to be less than \$100,000, on March 26, 2010 the Professional Selection Board reviewed this list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Woodard & Curran, Inc.  
709 Westchester Avenue  
White Plains, New York 10604
2. CMX  
1311 Mamaroneck Avenue, Suite 50  
White Plains, New York 10605
3. Chas. H. Sells, Inc. d/b/a WSP Sells  
555 Pleasantville Road, South Building  
Briarcliff Manor, New York 10510

After careful consideration, the Professional Selection Board ranked the firm of Woodard & Curran, Inc., as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive, the Commissioner of the Department of Parks, Recreation and Conservation, and the Deputy Commissioner of the Department of Public Works, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

# RESOLUTION

Upon communication from the Acting Commissioner of Public Works, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Woodard & Curran, Inc., 709 Westchester Avenue, White Plains, New York 10604, for engineering services for the Rehabilitation of Hutchinson River Pathways and Trails.

JJH/PTK/MC/AS

Agreement No. 10-913

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
372	42	RPA0102E	6120-03		

Budget Funding Year(s): 2010 Start Date: N/A End Date: N/A  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: 01-0363222  
 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACTS 10-28-2010 - JOMARY VIEIRA, SECRETARY