

TO: Board of Acquisition and Contract
FROM: John J. Hsu, PE
Acting Commissioner of Public Works
DATE: April 2, 2010
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with
Malcolm Pirnie, Inc., in connection with
Engineering Services for Material Recovery Facility Enhancement - Commingled Side
Yonkers, New York (#10-912)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for the Material Recovery Facility Enhancement - Commingled Side, Yonkers, New York.

The objective of this project will be to install a new Recycling Sorter/Conveyor System at the Daniel P. Thomas Material Recovery Facility (MRF) in Yonkers, New York. The work proposed under this agreement includes the following tasks: (1) Evaluate the proposal of the lowest bidder; (2) Engineering recommendations regarding building modifications by either providing direction to the equipment vendor or preparing design documents for a general contractor; (3) Make site visits to the MRF to ensure proper installation by the vendor; and (4) Provide construction administration services, including monitoring the construction procedures on the site to ensure compliance with contract documents, coordinating scheduled activities of the contractors, submitting construction progress reports and processing contractors' applications for payment. This project will implement the most cost-effective and environmentally compliant technologies available. Wherever possible, proposed new materials will be incorporated in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council. This agreement will benefit the public as it effectuates long-term recycling goals, thereby promoting public health policies and laws.

On August 6, 2009, the Professional Prequalification Board was canvassed for the purpose of generating a list of qualified firms to provide professional services for this project. The Professional Prequalification Board approved a list of five (5) qualified firms. As the fee is estimated to be less than \$100,000, on March 26, 2010 the Professional Selection Board reviewed the list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Malcolm Pirnie, Inc.
104 Corporate Park Drive, Box 751
White Plains, New York 10602
2. BSG Engineering, Surveying & Landscape Architecture, LLC
75 South Broadway, Suite 403
White Plains, New York 10601
3. Camp Dresser & McKee
100 Crossways Park West, Suite 415
Woodbury, New York 11797

After careful consideration, the Professional Selection Board ranked the firm of Malcolm Pirnie, Inc. as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

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This matter has been reviewed by the Deputy County Executive, the Commissioner of the Department of Environmental Facilities, and the Deputy Commissioner of the Department of Public Works, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-29-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon communication from the Acting Commissioner of Public Works, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Malcolm Pirnie, Inc., 104 Corporate Park Drive, Box 751, White Plains, New York 10602, for engineering services for the Material Recovery Facility Enhancement - Commingled Side, Yonkers, New York.

JJH/PTK/LR/AS

Agreement No. 10-912

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
325	60	RD01400S	6120-05		

Budget Funding Year(s): 2010 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: 13-2653703
 \$ _____ Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-29-2010 - JOMARY VIEIRA, SECRETARY