

87092

DATE: August 23, 2021

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request authority for the County of Westchester ("County") to:

- a) amend a an agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in an amount not to exceed \$2,517,305 to provide various services under the Expanded In-Home Services for the Elderly Program ("EISEP"), for the term commencing on April 1, 2020 and continuing through March 31, 2021, in order to extend the term thereof through December 31, 2021; and
- b) enter into agreements with Westchester Jewish Community Services, Inc. and the Young Women's Christian Association of Yonkers to provide Information and Assistance Services to support nutrition programs for seniors in an aggregate amount not to exceed \$24,654, comprised of \$18,676 in EISEP state funds and \$5,978 in County matching funds with each Contractor receiving an amount not to exceed \$12,327 for the term commencing on April 1, 2021 and continuing December 31, 2021.

By resolution approved on February 20, 2020, your Honorable Board authorized the County, acting by and through its Department of senior Programs & Services (the "Department") to enter into an agreement with the NYOSFA to accept a grant for an amount not to exceed \$2,517,305 to provide various services under the EISEP, for the term commencing on April 1, 2020 and continuing through March 31, 2021 (the "EISEP Grant Agreement.") The EISEP Grant Agreement was subsequently executed.

NYSOFA recently informed the Department that it has extended the term of the 2020/2021 EISEP grant program through December 31, 2021 in order to optimize utilization of the grant funds that were unexpended due to the COVID-19 pandemic. Accordingly, authority is respectfully requested to amend the EISEP Grant Agreement with NYSOFA for the limited purpose of extending the term thereof from April 1, 2021 through December 31, 2021.

Except as specifically amended hereby, all other terms and conditions of the EISEP Grant Agreement shall remain in full force and effect.

Additionally, the Department has determined that it would like to use a portion of the unexpended grant funds received under the EISEP Grant Agreement to enter into agreements with Westchester Jewish Community Services, Inc. ("WJCS") and the Young Women's Christian Association of Yonkers ("YWCA of Yonkers") (collectively (the "Contractors) to provide Information and Assistance Services to support nutrition programs (the "Program" or "Services") for seniors in an aggregate amount not to exceed \$24,654, comprised of \$18,676 in EISEP grant funds and \$5,978 in County matching funds with each Contractor receiving an individual amount not to exceed \$12,327 for the term commencing on April 1, 2021 and continuing through December 31, 2021.

The proposed Agreements with the Contractors will serve a public purpose by providing information for and assistance with supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization, which would come at greater expense and in a less-desirable environment.

The goals and objectives of the proposed Agreements are to provide the most needy, vulnerable older adults with information and assistance through the use of available public and voluntary services, and appropriate community resources. This includes a determination as to whether older adults are receiving the various benefits and services which they may need and to which they may be entitled. The Department is dedicated to the belief that information and assistance services regarding family and community-based alternatives that offer seniors appropriate information and assistance services will improve quality of life for seniors, increase their sense of independence and wellbeing and assist them in leading independent, meaningful and dignified lives in their own homes and communities.

The Services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe and successful fashion.

It should be noted that the EISEP Grant Agreement does not constitute a procurement. As such, the provisions of the Westchester County Procurement Policy do not apply. The proposed Agreements with the Contractors are exempt pursuant to section 3(a) xix of the Westchester County Procurement Policy, which exempts "any procurement for the purpose of entering into a contract with persons to provide direct services to senior citizens."

Accordingly, I recommend adoption of the proposed annexed resolution.

MC/SJ

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend its agreement with the New York State Office for the Aging ("NYSOFA"), to accept a grant in an amount not to exceed \$2,517,305 to provide various services to seniors who reside in the County under the Expanded In-Home Services for the Elderly Program ("EISEP"), for the term commencing on April 1, 2020 and continuing through March 31, 2021, in order to extend the term thereof through December 31, 2021 (the "EISEP Grant Agreement"); and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the EISEP Grant Agreement shall remain in full force and effect; and be it further.

RESOLVED, that County is further authorized to enter into agreements with the Westchester Jewish Community Services, Inc. and the Young Women's Christian Association of Yonkers (the "Contractors") to provide Information and Assistance Services to support nutrition programs for seniors in an aggregate amount not to exceed \$24,654, comprised of \$18,676 in EISEP grant funds and \$5,978 in County matching funds, with each Contractor receiving an individual amount not to exceed \$12,327, comprised of \$9,338 in EISEP grant funds and \$2,989 in County matching funds for the term commencing on April 1, 2021 and continuing through December 31, 2021 (the "Agreements"); and be it further

RESOLVED, that the Agreements are subject to County Appropriations; and be it further

RESOLVED, that the Agreements are also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such

analysis, the County shall retain the right to either terminate the Agreements or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to the agencies, then the agencies shall have the right to terminate its' respective Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreements \$24,654

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048V	4380	T-048	\$18,676
101	24	1000	4957	N/A	\$5,978

Budget Funding Year(s) 2020 - 2021 Start Date 4/1/2021 End Date 12/31/2021
 (must match resolution)

Funding Source Tax Dollars \$5,978
 State Aid \$18,676

\$24,654
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/02/2021 - RAYMOND SCULLY, SECRETARY