



Robert P. Astorino  
County Executive

Department of Probation

Rocco A. Pozzi  
Commissioner

**Date: April 1, 2010**

**To: The Honorable Board of Acquisition and Contract**

**From: Rocco A. Pozzi  
Commissioner, Department of Probation**

**Re: Resolution to amend an agreement with the Center for Investigation and Forensic Polygraph, LLC for the provision of polygraph services to the Department of Probation's Sex Offender Unit in order to increase the not to exceed amount of the contract by \$2,516.00 to a total not to exceed amount of \$22,516.00.**

---

The Department of Probation (the "Department") requires polygraph testing services as part of the containment approach utilized by the Sex Offender Unit for the treatment/supervision of sex offenders sentenced to probation. In 2009, the Department solicited quotes from two companies (the Center for Investigation and Forensic Polygraph, LLC ("the Center") and Applied Science Polygraph, Inc.) in this area known to provide the requested services. The Department had previously worked with both companies and found their work to be satisfactory. In past years, the Department made efforts to find additional providers, but was unable to find one as competitively priced as the above two companies. The Department entered into one year contracts for the year 2009 with both companies for a not to exceed dollar amount of \$20,000 each. The County contracted with both companies to ensure availability at all times.

Due to the unanticipated volume of services required, the total amount of services provided by the Center was \$22,516.00. The attached resolution authorizes the County to amend the contract to increase the not to exceed dollar amount accordingly.

Approval of the attached resolution is respectfully requested.

RAP/dm  
Attachment

## RESOLUTION

Based upon a communication from the Commissioner of Probation, be it hereby

**RESOLVED**, that the contract with the Center for Investigation and Forensic Polygraph, LLC to provide polygraph testing services to the Department of Probation's Sex Offenders Unit for the year 2009 is hereby amended to increase the not to exceed dollar amount by an additional \$2,516.00 for a new total amount not to exceed \$22,516.00; and be it further

**RESOLVED**, that all other terms and conditions of the Applied Science contract shall remain the same.

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-15-2010 - JOMARY VIEIRA, SECRETARY

Original Agreement: \$20,000.00  
 This Amendment \$2,516.00  
 Total \$22,516.00

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	39	1000	4380		\$2,516.00

Budget Funding Year(s) 2009 Start Date: 1/1/09 End Date: 12/31/09  
 (must match resolution)

Funding Source Tax Dollars \$2,516.00  
 State Aid \_\_\_\_\_  
**\$ 2,516.00** Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_  
 (must match resolution)

APPROVED BOARD OF ACQUISITION CONTRACT - 425-2010 - JIMMY VIEIRA, SECRETARY