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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: May 18, 2021

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with Errico Landscaping Corporation for one two (2) year option period, thereby increasing the amount of the agreement by \$49,370.00 and extending the term of the agreement through October 28, 2023 (Contract No. 18-212)

By Resolution approved on October 25, 2018 (the "October 25th Resolution"), your Honorable Board awarded Contract No. 18-212 to Errico Landscaping Corporation ("Errico Landscaping"). The October 25th Resolution authorized the County of Westchester (the "County") to enter into Contract No. 18-212 with Errico Landscaping, pursuant to which Errico Landscaping was to provide a Service Contract for Snow and Ice Removal, 750 Washington Street, Peekskill, New York for the amount of \$74,055.00 for the period of October 29, 2018 through October 28, 2021, ("Contract No. 18-212" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from October 28, 2021 to October 28, 2023; and 2) increase the amount of the Agreement by \$49,370.00 from an amount of \$74,055.00 to a new total amount not to exceed \$123,425.00.

All other terms and conditions of the October 25, 2018 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing safe travel ways for both pedestrian and vehicular traffic at County facilities.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

