

DATE: April 2, 2010

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to enter into Agreements with the subcontractors set forth on the attached Schedule "A" to provide homemaker, housekeeper, respite care, case management, and personal emergency response system services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program ("EISEP") for a total aggregate amount not to exceed \$2,521,714 for the program period April 1, 2010 to March 31, 2011.

The County of Westchester, acting by and through the Department of Senior Programs and Services ("the Department"), seeks authority from your Honorable Board to enter into Agreements with the subcontractors listed on the attached Schedule "A" to provide homemaker, housekeeper, respite care, case management, and personal emergency response system services to frail, homebound seniors under EISEP for the program period from April 1, 2010 through March 31, 2011, in a total aggregate amount not to exceed \$2,521,714 comprised of \$1,895,329 in State grant funds, \$363,543 in County tax dollars and \$262,842 in subcontractor match. The subcontractors set forth in Schedule "A", will be paid rates that are based on Medicaid rates approved by the State Department of Health.

The EISEP program benefits caregivers and care receivers by easing the burden on caregivers through the provision of homemaker and housekeeper services, emergency response services and providing respite care through sitter companions and social model day care programs. Case management is a requirement for access to all the aforementioned EISEP services. Case managers assess clients need for services, prepare care plans and arrange for provision of services with agreement of client and caregivers, as necessary.

The public purpose of the EISEP program is to provide services that enable seniors to remain at home and prevent their premature institutionalization that leads to greater expense and in a less desired environment, as most seniors prefer to remain at home and receive services there. This is also a goal of the State

The goals and objectives of the program are to help seniors remain in their homes in the community through the provision of quality home care services, emergency response systems, sitter-companions and/or Social Model Adult Day Care services to provide relief and respite to their caregiver(s).

The goals and objectives of the program are in the best interests of Westchester County in terms of improved health and quality of life for their frail elderly and their caregivers and at less cost to the County as well. If these services were not in place, seniors in need of these services would be forced to go into nursing homes to receive the care they need. This would

be more costly for the person, their family and the County, as they would immediately or shortly need Medicaid dollars to pay for their care. In addition, as seniors see nursing homes as bringing them a step closer to the end of life, they would, in many cases, lose hope and become depressed, which would affect their health most negatively. Their caregivers would suffer with guilt, as well as, in many instances, finding that they would not have the time to visit their loved one as much as they cared to, or as much as they needed to.

The goals and objectives of the programs will be tracked and monitored by case managers through bi-monthly calls to seniors and their caregivers as to the quality of the services they are receiving and their satisfaction with the services. In addition, staff monitors review case managers' client case records and records of service at the agencies providing these services, using forms approved by the State Office for the Aging. Review of the program is done annually by a County monitor, as well as a monitor from the New York State Office for the Aging.

For the previous fiscal year, 326 seniors received a personal emergency response system and 145,562 hours of homemaker and housekeeping services. There were 35 families that benefited from 9,296 hours of respite services through the In Home Sitter Companion program. There were also 30 seniors that attended a Social Model Adult Day Care Program that provided their caregivers with 19,078 hours of respite.

Board of Legislators Act No. 247-2005 authorized the County to enter into intermunicipal agreements with local municipalities for the provision of these services as subcontractors under this program.

These agreements are exempt from application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (viii) and 3(a) (xix) thereof.

Accordingly, I recommend adoption of the proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 4-29-2010 JOMAR V. DE LA ROSA SECRETARY

## RESOLUTION

UPON COMMUNICATION FROM MAE CARPENTER, COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it:

RESOLVED, that the County of Westchester is hereby authorized to enter into agreements with the subcontractors listed in Schedule "A" attached hereto and made a part hereof to provide case management, in-home homemaker, housekeeper, respite, and personal emergency response system services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, in a total aggregate amount not to exceed \$2,521,714, to be paid based on Medicaid approved rates by the State Department of Health, for the program period 4/1/10 - 3/31/11; and be it further

RESOLVED, that the contracts with the subcontractors listed in Schedule "A" are subject to County Appropriations; and be it further

RESOLVED, that the Agreements with the subcontractors listed in Schedule "A" are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the subcontractors listed in Schedule "A", then the subcontractors shall have the right to terminate their respective Agreements upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement      \$2,521,714  
 TOTAL                      \$2,521,714  
 Agreement #  
 Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048K	4380	T-048	\$1,895,329
101	24	1000	4957	N/a	\$363,543
n/a	n/a	n/a	n/a	n/a	\$262,842

Budget Funding Year(s) 2010-2011 Start Date 4/1/10 End Date 3/31/11  
 (must match resolution)  
 Funding Source      Tax Dollars \$363,543  
                                  State Aid \$1,895,329  
\$2,521,714              Federal Aid \_\_\_\_\_  
 (must match resolution)  
                                  Other \$262,842 (Sub contractor match)

APPROVED BOARD OF ACQUISITION & CONTRACTS 4-29-2010 - JOMAR VIEIRA, SECRETARY

### SCHEDULE "A"

IN-HOME HOMEMAKER AND HOUSEKEEPER SUBCONTRACTOR AGENCIES: 2010-2011  
(To be reimbursed at their respective approved Medicaid Rates)

Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services
All Metro Aids of Westchester Corp. d/b/a All Metro Health Care
Any-Time Home Care, Inc.
Barksdale Home Care Services Corp.
AccentCare of New York, Inc. d/b/a Comprehensive Home Care
Family Aides, Inc.
Family Service of Westchester, Inc.
Family Service Society of Yonkers
Grace Church Community Center, Inc. d/b/a Neighbors Program
Home Health Services of Westchester Jewish Community Services, Inc.
VIP Health Care Services, Inc.
Personal Touch Home Care of Westchester, Inc.
PHC Services, Ltd.
Priority Home Care, Inc.
Recco Home Care Service, Inc.
Unlimited Care, Inc.
Westchester Care at Home

SUBCONTRACTOR MUNICIPALITY/AGENCY	NOT TO EXCEED STATE FUNDS	SUBCONTRACTOR MATCH	COUNTY MATCH	GROSS
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CASE MANAGEMENT SERVICES

Yonkers, City of	\$ 97,352	\$ 41,722		\$139,074
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ADULT DAY SERV. RESPITE

HOURLY RATE: \$7.25 per hour

ElderServe Licensed Home Care Services Agency, Inc  
My Second Home - Family Service of Westchester, Inc.  
The Wartburg Home of the Evangelical Lutheran Church

PERSONAL EMERGENCY RESPONSE SYSTEMS (PERS)

Lifeline Systems Company

FEES FOR PERS:  
Up to \$40.00 one time fee  
Monthly Service/Monitoring Fee: Up to \$25.00 per month

APPROVED BOARD OF COMPETITION & CONTRACTS 11-29-2010 - JOMARY VEIRA, SECRETARY