



George Latimer
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

84280

DATE: April 13, 2021

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to amend an agreement with Volunteers of America - Greater New York, Inc., pursuant to which it was to operate a facility known as the Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York, by increasing its not-to-exceed amount by \$44,977.00, to a new amount not-to-exceed \$4,020,061.00.

By a resolution approved on December 10, 2020, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Volunteers of America - Greater New York, Inc. ("VOA"), pursuant to which VOA was to operate a facility known as the Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York (the "GHS"), for the period from January 1, 2021 through December 31, 2021, for a total amount not-to-exceed \$3,975,084.00 (the "Agreement"). The Agreement was subsequently executed.

VOA recently informed the County that the total budget under the Agreement did not account for certain increases required to comply with minimum-wage requirements under New York State law, or required corresponding increases in 'fringe' costs and 'administrative and overhead' costs. Therefore, the VOA informed the County that is it seeking an increase in the not-to-exceed amount of the Agreement totaling \$44,977.00 and comprised of the following:

Personnel Salaries:	\$33,576.00
'Fringe':	\$ 7,312.00
'Administrative & Overhead':	\$ 4,089.00

The County is agreeable to the VOA's request to increase the existing not-to-exceed amount, for the above-described purpose, by \$44,977.00, from an amount not-to-exceed \$3,975,084.00 to a new amount not-to-exceed \$4,020,061.00.

Accordingly, the County respectfully requests authority from your Honorable Board to amend the Agreement by, a.) increasing the not-to-exceed amount thereof by \$44,977.00, to a new total not-to-exceed amount of \$4,020,061.00, and b.) modifying its budget in order to allocate the additional funds (the "Amendment").

Except as specifically described above, all terms and conditions of the Agreement shall remain in full force and effect.

The proposed Amendment will serve a public purpose by ensuring that VOA can properly provide for its staffing for the operation of the GHS.

The goal and objective of the proposed Amendment is to ensure that VOA can properly provide for its staffing for the operation of the GHS.

The goal and objective of the proposed Amendment is in the best interests of the County in terms of public health and safety, as the County ensuring that VOA can properly provide for its staffing for the operation of the GHS will, in turn, ensure that the population to be served by the GHS will be able to continue receiving services, and that will ultimately help ensure the health and safety of such persons.

The goal and objective of the proposed Amendment will be tracked and monitored by the staff of the Department of Social Services.

The procurement of the Amendment is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xiv) thereof.

I respectfully recommend the adoption of the attached resolution.

LGT/BG/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Volunteers of America - Greater New York, Inc. ("VOA"), pursuant to which VOA was to operate a facility known as the Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York, for the period from January 1, 2021 through December 31, 2021, for a total amount not-to-exceed \$3,975,084.00, (the "Agreement") by, a.) increasing the not-to-exceed amount thereof by \$44,977.00, to a new total not-to-exceed amount of \$4,020,061.00, and b.) modifying its budget in order to allocate the additional funds; and be it further

RESOLVED, that except as specifically hereby authorized to be amended, all terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTS 05/13/2021
LISAPINA, SECRETARY

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5860		\$44,977.00

Budget Funding Year(s): 2021 Start Date: 01/01/21 End Date: 12/31/21
 (must match resolution)

Funding Source \$44,977.00
 (must match resolution)

Tax Dollars: \$31,933.67
 State Aid: \$13,043.33
 Federal Aid: _____
 Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/13/2021 - LISA MARIJA SECRETARY