

George Latimer  
County Executive

83633

To: The Honorable Board of Acquisition and Contract

From: George Latimer  
County Executive

Re: Authority to amend an agreement with How to Start Something, Inc. to provide an online training program for up to 1,000 entrepreneurs, for a term from August 1, 2020 through March 31, 2021, for an amount not-to-exceed \$1,559,000.00 payable pursuant to an approved budget, in order to extend the term for the period from April 1, 2021 through December 31, 2021 and increase the not to exceed amount of the Agreement by an additional \$1,112,300.00 to an amount not to exceed \$2,671,300.00.

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On September 3, 2020, your Honorable Board approved a Resolution authorizing the County of Westchester (“County”) to enter into an agreement with Entrepreneur Ready, Inc. dba How to Start Something, Inc., to provide an online entrepreneur training program for up to 1,000 entrepreneurs, for a term from August 1, 2020 through March 31, 2021, for an amount not-to-exceed \$1,559,000.00, payable pursuant to an approved budget (the “Agreement”).

On November 5, 2020, your Honorable Board approved a Resolution authorizing the County to consent to the assignment of the Agreement from Entrepreneur Ready, Inc. dba How to Start Something, Inc. to How to Start Something, Inc.

Authority is requested for the County to amend the Agreement in order to extend the term for the period from April 1, 2021 through December 31, 2021 and increase the not to exceed amount of the Agreement by an additional \$1,112,300.00 to an amount not to exceed \$2,671,300.00. Under this amendment, How to Start Something, Inc. will assist even more residents to create their own businesses. All remaining terms of the Agreement will remain unchanged.

The goals and objectives of this agreement are to combat steep unemployment which has arisen during 2020 as a result of the COVID-19 pandemic, and the inability or unwillingness of some people to return to their old jobs or workspaces. The County will provide 1,000 people with the tools, skills, and money to launch a business or develop a new stream of income.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

GL/BG/DLV/dv

Office of the County Executive

Michaelian Office Building  
148 Martine Avenue  
White Plains, New York 10601  
westchestergov.com

Email: CE@westchestergov.com  
Telephone: (914)995-2900

George Latimer  
County Executive

**RESOLUTION**

Upon a communication from the County Executive, be it hereby

**RESOLVED**, that the County of Westchester ("County") is hereby authorized to amend an agreement with How to Start Something, Inc. to provide an online training program for up to 1,000 entrepreneurs, for a term from August 1, 2020 through March 31, 2021, for an amount not-to-exceed \$1,559,000.00 payable pursuant to an approved budget, in order to extend the term for the period from April 1, 2021 through December 31, 2021 and increase the not to exceed amount of the Agreement by an additional \$1,112,300.00 to an amount not to exceed \$2,671,300.00; and be it further

**RESOLVED**, that all remaining terms of the agreement shall remain unchanged; and be it further

**RESOLVED**, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	11	0710	4380		\$1,112,300.00

Budget Funding Year(s) 2021 Start Date 04/01/2021 End Date 12/31/2021  
(must match resolution)

Funding Source Tax Dollars \$1,112,300.00  
State Aid \_\_\_\_\_  
\$ 1,112,300.00 Federal Aid \_\_\_\_\_  
(must match resolution)  
Other \_\_\_\_\_

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