

83282

DATE March 18, 2021

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and the Church of Our Lady of Mount Carmel in order to provide an emergency food service program in the Village of Elmsford and Town of Greenburgh to households impacted by COVID-19 under the Community Development Block Grant - Coronavirus grant Food Distribution Assistance project.

The attached resolution authorizes the County of Westchester (“County”) to enter into an agreement with the Church of Our Lady of Mount Carmel to provide a grant from the Community Development Block Grant - Coronavirus grant. The grant funds awarded to the Church of Our Lady of Mount Carmel will be used to provide assistance to households who have been adversely impacted by the Coronavirus Pandemic. The amount of the grant is \$50,000.00, pursuant to an approved budget, and the term of the agreement is December 15, 2020 to December 14, 2021.

The Church of Our Lady of Mount Carmel will participate in the Emergency Food Distribution Assistance project by providing 10 to 14 days of supplemental food to 200 families who reside in Elmsford and Greenburgh. Due to Coronavirus, there has been a three-fold increase in demand for supplemental food. Prior to the pandemic, an average of 65 – 70 families received supplemental food assistance; the number of families increased to 175 in the months of March – June of 2020. This grant award will provide financial support for the construction cost associated with the expansion of the food pantry space at the Church of Our Lady of Mount Carmel.

The goal and objective of this agreement is to help low and moderate households in Elmsford and Greenburgh who are experiencing food insecurities. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

The Department of Planning issued a public Request For Proposals on June 15, 2020 on the County’s website, seeking proposals from non-profit agencies who are 501(c)(3) organizations to apply for a grant from the Community Development Block Grant - Coronavirus grant.. This program addresses food insecurity for individual or family households. As of July 21, 2020

thirteen (13) organizations submitted proposals; Church of Our Lady of Mount Carmel, Larchmont Mamaroneck Hunger Task Force, Inc., Croton-Cortlandt Food Pantry, Port Chester Carver Center, Caritas of Port Chester, Inc., Ossining Food Pantry, The Salvation Army Tarrytown/Sleepy Hollow Corps, The Mount Kisco Interfaith Food Pantry, Gullotta House - Sleepy Hollow/Tarrytown, Gullotta House – Ossining Village, Gullotta House Mount Kisco and the Village of Rye Brook.

The County will seek to enter into agreement with the following organizations as well as they submitted comparable proposals: Church of Our Lady of Mount Carmel - \$50,000, Larchmont Mamaroneck Hunger Task Force, Inc. \$50,000, Croton-Cortlandt Food Pantry - \$40,000, Port Chester Carver Center - \$30,000, Caritas of Port Chester, Inc. - \$30,000, Ossining Food Pantry - \$50,000, The Salvation Army Tarrytown/Sleepy Hollow Corps - \$100,000, and The Mount Kisco Interfaith Food Pantry - \$50,000. Separate resolutions will be submitted for authority to enter into agreements for those organization in excess of \$35,000, and short form contract approval will be sought for the remaining

I recommend approval of this agreement.

NVD/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
04/10/2014
USM MARIJAS@CFE.PNY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: That the County of Westchester is hereby authorized to enter into an agreement with the Church of Our Lady of Mount Carmel for a grant to offset the construction associated with expanding their food pantry space. The funds will be disbursed from the Community Development Block Grant - Coronavirus grant Emergency Food Distribution Assistance project in the amount of \$50,000.00, pursuant to an approved budget, and the term of the agreement is December 15, 2020 to December 14, 2021. The Church of Our Lady of Mount Carmel operates an Elmsford Community Food Pantry for those who reside in the municipalities of Elmsford and Greenburgh who are food insecure, and be it further, and be it further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067V	4998	T067	\$50,000.00

Budget Funding Year(s)
(must match resolution)

FY 2020 Start Date December 15, 2020 End Date December 14, 2021

Funding Source

Tax Dollars _____

State Aid _____

\$50,000.00
(must match resolution)

Federal Aid \$50,000.00 – U.S. Department of Housing and Urban Development

Other _____