

82240

DATE: January 25, 2021

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and the Open Door Family Medical Center, Inc. for the purchase and installation of a power generator at the Port Chester location.

The attached resolution authorizes the County of Westchester ("County") to enter into an agreement with the Open Door Family Medical Center, Inc. (the "Open Door") to provide a grant from the Community Development Block Grant Program. This grant will be used to provide partial funding for the purchase and installation of a power generator that will allow Open Door to remain open and functioning during power outages and natural disasters, and to prevent costly medications from spoiling due to lack of refrigeration. The amount of the grant is \$50,000, pursuant to an approved budget, and the term of the agreement is February 1, 2021 to January 31, 2022.

The project will include, but not be limited to, the purchase and installation of an 180w NG standby generator, including gas piping, engineering design, wiring and securing steel rods.

The goal and objective of this agreement is to provide continued medical services to low and moderate income clients in a safe environment in the event of a power loss. The power generator will secure costly medications and vaccines so they will not spoil due to lack of refrigeration. The project will be monitored by the County's Department of Planning staff who will make site visits during the installation of the generator, to ensure all contractual requirements are met.

This procurement is in compliance with the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community

Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants

On May 14, 2020, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,978,089 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

NVD/cp/
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/04/2021 - LISA MRJAS SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with the Open Door Family Medical Center, Inc., through the Community Development Block Grant Program, in the amount of \$50,000, pursuant to an approved budget, for a period beginning February 1, 2021 to January 31, 2022, to provide partial funding for the purchase and installation of a power generator at the Port Chester location for the benefit of the low and moderate income populations that they serve, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	067V	4380	T067	\$50,000

Budget Funding Year(s)
(must match resolution)

FY 2020 Start Date February 1, 2021 End Date January 31, 2022

Funding Source

Tax Dollars _____

State Aid _____

\$50,000
(must match resolution)

Federal Aid \$50,000 – U.S. Department of Housing and Urban Development

Other _____