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81685

TO: Board of Acquisition and Contract

FROM: Reginald A. LaFayette & Douglas A. Colety
Commissioners of the Board of Elections

DATE: December 21, 2020

SUBJECT: Resolution to Award to the Low Bidder
Contract Nos. **BOE 20H (Z-1) and BOE 20H (Z-4)**
and to Award to the Second Low Bidder Contract No. **BOE 20H (Z-5)** 2021 and 2022 Primary,
Special, Early and General Election Moving Services and Storage of Handicapped
Accessibility Equipment between the County Warehouse and Various Polling Place Locations
in Westchester County ZONE 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown; ZONE 4
– Mamaroneck, New Rochelle, Rye Town and Rye City and ZONE 5 – Eastchester, Pelham,
Mount Vernon and Scarsdale

Contractor: Ron's Trucking Corporation
Amounts: \$134,998.20 for Zone 1
\$110,002.00 for Zone 4
\$124,999.20 for Zone 5
Total Amount: \$369,999.40

On October 21, 2020 three bids were received and opened for 2021 and 2022 Primary, Special, Early and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County ("Handicapped Accessibility Bid") for ZONE 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown - Contract No. **BOE 20H (Z-1)**. Also on October 21, 2020, three bids were received and opened for the Handicapped Accessibility Bid for Zone 4 - Mamaroneck, New Rochelle, Rye Town and Rye City – Contract No. **BOE 20H (Z-4)**. On the same date three bids were received and opened for the Handicapped Accessibility Bid for Zone 5 – Eastchester, Pelham, Mount Vernon and Scarsdale – Contract No. **BOE 20H (Z-5)**.

The bids were reviewed by the County Board of Elections and it was determined that Ron's Trucking Corporation submitted the low bid for Zones 1 and 4 in the amount of \$134,998.20 and \$110,002.00 respectively and that Ron's Trucking Corporation submitted the second lowest bid for Zone 5 in the amount of \$124,999.20. The Board of Elections also determined that East Side Movers Inc. submitted the low bid for Zone 5 in the amount of \$102,250.00. Pursuant to the bid specifications, the County-wide

handicapped accessibility equipment moving work was separated into six zones, no bidder could be awarded more than three out of the six zones. Because a separate resolution of even date herewith has been submitted to your Honorable Board to award Contract Nos. **BOE 20H (Z-2), (Z-3) and (Z-6)** to East Side Mover's Inc., the lowest bidder, for its maximum of three bids, the contract for Zone 5 must be awarded to the second lowest bidder. Therefore, authority is hereby requested to award Contract Nos. **BOE 20H (Z-2) and (Z-4)** to the low bidder, Ron's Trucking Corporation and Contract No. **BOE 20H (Z-5)** to the second lowest bidder, Ron's Trucking Corporation in the total not to exceed amount of \$369,999.40.

The low bidder and the second low bidder has been investigated and it has been found that Ron's Trucking Corporation.

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The public purpose, as well as the goal and objective of this contract, is to allow the Board of Elections to carry out its statutory duties in connection with all upcoming 2021 and 2022 Primary, Special, Early and General Elections and to ensure that all eligible County residents have the opportunity to exercise their right to vote. County Board of Elections staff will monitor the contractor's performance of the contract.

It is my recommendation that Contract Nos. BOE 20H (Z-1),(Z-4) and (Z-5) be awarded to Ron's Trucking Corporation, in the total amount not to exceed \$369,999.40, payable pursuant to an approved budget and subject to appropriations.

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RESOLUTION

CONTRACT NOS. BOE 20H(Z-1), (Z-4) (Z-5)

WHEREAS, although East Side Movers Inc. submitted the low bid for Zone 5 in the amount of \$102,250.00 and Ron's Trucking Corporation submitted the second low bid for Zone 5 in the amount of \$124,999.20 pursuant to the bid specifications, the County-wide handicapped accessibility equipment moving work was separated into six zones and no bidder could be awarded more than three out of the six zones. Therefore because East Side Movers Inc. is already being awarded the maximum of three zones, Ron's Trucking Corporation, the second lowest bidder, must be awarded the Contract for Zone 5. Ron's Trucking Corporation submitted the low bid for Zone 1 in the amount of \$134,998.20 and for Zone 4 in the amount of \$110,002.00.

Upon communication from the Commissioners of the Board of Elections, be it

RESOLVED, that Contract Nos. **BOE 20H (Z-1) and (Z-4) and BOE H (Z-5)** 2021 and 2022 Primary, Special, Early and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County be and is hereby awarded to the low bidder for Zones 1 and 4 and the second lowest bidder for Zone 5, Ron's Trucking Corporation 53 Torre Place, Yonkers, NY 10703 as follows:

\$134,998.20 for Zone 1 - Cortlandt, Ossining, Peekskill, Somers and Yorktown
\$110,002.00 for Zone 4 - Mamaroneck, New Rochelle, Rye Town and Rye City
\$124,999.20 for Zone 5 - Eastchester, Pelham, Mount Vernon and Scarsdale

in the total amount not to exceed \$336,999.40, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Year 2021	101	14	1000	4380		\$210,899.66
Year 2022	101	14	1000	4380		\$159,099.74

Budget Funding Year(s) 2021, 2022 **Start Date:** January 1, 2021 **End Date:** December 31, 2022
 (must match resolution)

Funding Source: **Tax Dollars** 100% County **Contractor Federal I.D. No.**
State Aid _____ **Social Security No.:** _____
Federal Aid _____ **Vendor No.:** _____
\$369,999.40 **Other** _____ **Encumbrance No.:** _____
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/07/2021 - V. RODRIGUEZ, SECRETARY