

**81203**

**DATE:** December 7, 2020

**TO:** Honorable Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs & Services

**RE:** Request for authority for the County of Westchester to amend the agreement with Pace University by and through its Women's Justice Center to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents, 60 years and over, for the term commencing on January 1, 2020 and continuing through December 31, 2020, in order to increase the funding under the First Amendment by \$6,330.

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By resolution approved March 7, 2019 (the "March 7<sup>th</sup> Resolution") your Honorable Board, authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an Agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Consultant"), to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents 60 years and over (the "Program"), in an amount not to exceed \$126,609 in County funds, payable pursuant to agreed-upon unit costs for the term commencing on January 1, 2019 and continuing through December 31, 2019, with the County having the sole option to renew the Agreement for up to four (4) additional one (1) year periods, subject to availability of funds, acceptable past performance, and subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

By resolution approved on February 13, 2020 (the "February 13<sup>th</sup> Resolution"), your Honorable Board, among other things, authorized the County acting by and through its Department of Senior Programs & Services (the "Department") to exercise the first of its four options to extend the term of the Agreement for the program period commencing on January 1, 2020 and continuing through December 31, 2020, in an amount not to exceed \$130,407 in County Tax funds (the "First Amendment"). The First Amendment was subsequently executed.

The Westchester County Board of Legislators has subsequently allocated additional funding for the Agreement by \$6,330, thereby increasing the not-to-exceed amount under the Agreement from \$130,407 to \$136,737. Therefore, the County now seeks further authority from your Honorable Board to amend the Agreement to increase funding by \$6,330 in County Tax funds from an amount not-to-exceed \$130,407 to an amount not-to-exceed \$136,737 (the "Second Amendment").

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect.

Accordingly, your favorable action on the attached Resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/17/2020 - JOAN COCCIARDI, SECRETARY

**RESOLUTION**

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Consultant") to provide Legal Services and Elder Abuse Training Services to elderly Westchester County residents, 60 years and over (the "Program"), for the period commencing January 1, 2020 and continuing through December 31, 2020, in order to increase funds allocated by the Westchester County Board of Legislators thereunder by \$6,330 from an authorized amount not to exceed \$130,407 to an amount not to exceed \$136,737 in County funds, payable pursuant to agreed-upon unit costs (the "Second Amendment"); and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement, as previously amended, shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

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Initial Agreement:	\$126,609
First Amendment:	\$130,407
Second Amendment:	<u>\$6,330</u>
Total:	\$263,346

Account to be Credited/Charged	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	101	11	0900	4380	N/A	\$6,330

Budget Funding Year(s) 2020 Start Date 1/1/2020 End Date 12/31/2020  
 (must match resolution)

Funding Source Tax Dollars \$6,330  
\$6,330  
 (must match resolution)