



George Latimer
County Executive

Department of Social Services

Kevin McGuire
Commissioner

OnBase #80816

DATE: November 17, 2020

TO: Board of Acquisition and Contract

FROM: Kevin McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to amend an agreement with Family Services of Westchester, Inc. to provide a COVID-19 Pandemic Supportive Services Program in order to (i) extend the term of the agreement through December 30, 2020 and (ii) increase the amount of the agreement by \$743,797 for a new total amount not to exceed \$935,100, to be paid in accordance with an approved budget.

Transmitted herewith is a resolution requesting authority from your Honorable Board for the County of Westchester (“County”), acting by and through its Department of Social Services (“Department”), to amend an agreement dated on or about May 29, 2020 between the County and Family Services of Westchester, Inc. (“FSW”) for the COVID-19 Pandemic Supportive Services Program (“Agreement”) The Agreement provides for the delivery of meals, personal protective equipment, groceries, supplies and case management to 50 individuals and families who are in isolation due to COVID-19 and is for an amount not to exceed \$191,303.00.

The proposed amendment will extend the term of the Agreement through December 30, 2020 and increase the amount of the Agreement by \$743,797, for a new total amount not to exceed \$935,100, to be paid in accordance with an approved program budget and subject to appropriations. FSW provides three meals a day for a 14-day period, including weekends. The Department and the Department of Health refer individuals to the program once COVID-19 test results are available. All other terms and conditions of the Agreement will remain in full force and effect.

The proposed amendment will serve the **public purpose** of providing meals and necessities as well as case management to individuals and families who are in isolation due to Covid-19.

The provision of these services are in the **best interests** of the County as they will ensure the public health and safety of the individuals and families in the Program as well as the public at large.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the Department staff in order to swiftly address any impediments to the program's success. As a result of the COVID-19 pandemic individuals testing positive and their families are required to isolate at home.

The proposed amendment is being funded with funds provided to the County under the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"). The United States Treasury Department has advised that funding provided under the CARES Act is not subject to the Federal procurement rules in 2 CFR Part 200.317 through Part 200.326. Therefore, pursuant to Section 13(d) of the Westchester County Procurement Policy, the ordinary County procurement rules apply to this procurement. The proposed amendment is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xiv) thereof, as this is an agreement with a not for profit organization for the purpose of providing aid, care and support to persons in need of public assistance.

Accordingly, authority is respectfully requested from your Honorable Board to authorize the County to enter into an amendment agreement with the Family Services of Westchester, Inc. as set forth above. A resolution is annexed hereto, which I recommend for your favorable consideration.

KMG/DI

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with Family Services of Westchester, Inc. to provide a COVID-19 Pandemic Supportive Services Program to provide food and case management to 50 individuals and Families who are in isolation due to COVID-19, for the period from May 25, 2020 through July 25, 2020, in order to (i) extend the term of the Agreement through December 30, 2020 and (ii) increase the amount of the agreement by \$743,797 for a new total amount not to exceed \$935,100, to be paid in accordance with an approved budget; and be it further

RESOLVED, that all other terms of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

Original Agreement:	\$191,000
This Amendment:	<u>743,797</u>
TOTAL	\$935,100

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	0010	4998	-----	\$743,797

Budget Funding Year(s): 2020 Start Date: 07/26/2020 End Date: 12/30/2020
(must match resolution)

Funding Source

\$743,797
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other: