

George Latimer
County Executive
80785

Date: November 17, 2020

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: Amending a Resolution approved on October 1, 2020, authorizing an agreement with Community Capital New York to administer payments to the grantees in the Business FIRST and the Launch1000 programs for local businesses and nonprofits, for a term from October 1, 2020 through December 31, 2020, in order to: 1) specify that the agreement will only apply to the Business FIRST program; 2) revise the fee to an amount not to exceed \$85,000.00 payable at the rate of \$85 per grant recipient processed and paid; 3) change the expiration date to December 30, 2020; and 4) authorize the transfer from the County of up to \$10,000,000.00 in CARES Act funding to be distributed to recipients who qualify for the program.

On October 1, 2020, your Honorable Board approved a Resolution (the "October 1 Resolution") authorizing the County of Westchester ("County") to enter into an agreement with Community Capital New York ("CCNY") to administer payments to the grantees in the Business FIRST and the Launch1000 programs for local businesses and nonprofits, for a term from October 1, 2020 through December 31, 2020, for an amount not-to-exceed \$250,000.00 payable pursuant to an approved budget. The agreement has not been executed.

It is necessary to amend the October 1 Resolution in order to: 1) specify that the agreement will only apply to the Business FIRST program; 2) revise the fee to an amount not to exceed \$85,000.00 payable at the rate of \$85 per grant recipient processed and paid; 3) change the expiration date to December 30, 2020; and 4) authorize the transfer from the County of up to \$10,000,000.00 in Coronavirus Aid, Relief, and Economic Security ("CARES") Act funding to be distributed to recipients who qualify for the program. All other terms and conditions of the October 1 Resolution will remain unchanged. The Launch1000 program will be the subject of a separate agreement.

CCNY will administer the Business FIRST program by submitting all applications to the County, which will select qualified recipients and approve all funding distributions. CCNY will distribute the funds to approved recipients and provide a summary of all payments to the County.

Office of the County Executive

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The goals and objectives of this agreement are to support Westchester County businesses that have been negatively impacted by the COVID-19 pandemic through monetary grants, thus assisting these businesses in remaining financially viable.

Accordingly, your favorable action on the annexed amended Resolution is most respectfully urged and recommended.

GL/BG/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/19/2020 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that the Resolution approved on October 1, 2020 authorizing the County of Westchester (“County”) to enter into an agreement with Community Capital New York (“CCNY”) to administer payments to the grantees in the Business FIRST and the Launch1000 programs for local businesses and nonprofits, for a term from October 1, 2020 through December 31, 2020, for an amount not-to-exceed \$250,000.00 payable pursuant to an approved budget, is hereby amended in order: 1) specify that the agreement will only apply to the Business FIRST program; 2) revise the fee to an amount not to exceed \$85,000.00 payable at the rate of \$85 per grant recipient processed and paid; 3) change the expiration date to December 30, 2020; and 4) authorize the transfer from the County of up to \$10,000,000.00 in Coronavirus Aid, Relief, and Economic Security (“CARES”) Act funding to be distributed to recipients who qualify for the program; and be it further

RESOLVED, that under this agreement, CCNY will administer the Business FIRST program by submitting all applications to the County, which will select qualified recipients and approve all funding distributions. CCNY will distribute the funds to approved recipients and provide a summary of all payments to the County; and be it further

RESOLVED, that all other terms and conditions of the October 1 Resolution shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	11	0710	4998		\$10,085,000.00

Budget Funding Year(s) 2020 Start Date 10/01/2020 End Date 12/31/2020
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 \$ _____ Federal Aid _____
 (must match resolution) Other _____