

80466

October 26, 2020

TO: Board of Acquisition and Contract

FROM: Joseph K. Spano
Commissioner of Correction

RE: **Resolution authorizing the County Of Westchester to amend an existing agreement with Public Safety Psychology, PLLC, for the provision of psychological testing for correction officer candidates, in an amount not to exceed \$41,000.00, commencing January 1, 2020 and expiring December 31, 2020, with options for the County to renew for up to four (4) additional one-year periods, in order for the County to exercise the first (1st) of its four (4) options to renew the term of the Agreement for one (1) additional year.**

On December 19, 2019, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Correction ("Department"), to enter into an agreement ("Agreement") with Public Safety Psychology, PLLC (the "Public Safety"), pursuant to which Public Safety was to provide psychological testing for correction officer candidates, for an amount not to exceed \$41,000.00, at a rate of \$325 per evaluation, for the period commencing January 1, 2020 and continuing through December 31, 2020, renewable at the County's option for up to four (4) additional one-year periods, on the same terms and conditions. The Agreement was subsequently executed on January 10, 2020.

Authority is now hereby requested from your Honorable Board to authorize the County to enter into an amendment (the "First Amendment") to the Agreement in order (i) for the County to exercise the first (1st) of its four (4) options to extend the term of the Agreement for one (1) additional year and (ii) increase the not-to-exceed amount of the Agreement by \$41,000.00, to a new total not-to-exceed amount of \$92,000.00.

The goals and objectives of the Agreement, as amended by the First Amendment, are to effectively and comprehensively screen potential correction officer candidates for psychological suitability prior to offering employment at the Department. Through a multi-year contract, the Department will benefit from continuity with a vendor that will be familiar with the Department's expectations concerning its workforce.

The goals of the Agreement, as amended by the First Amendment, will be tracked by direct contact between the Special Investigations Unit and the vendor, spot checks of the screening process (i.e. ensuring that candidates are examined for the full duration of time required under the contract), firsthand review of all final reports and invoices generated by vendor by Special Assistant to Commissioner.

The public purpose of the Agreement, as amended by the First Amendment, is to ensure that the Department successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional setting.

Except as otherwise modified hereby, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

Accordingly, approval of the attached resolution is most respectfully requested.

JKS/CMC
Attachment

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Correction, is authorized to enter into an amendment (“First Amendment”) to an existing agreement with Public Safety Psychology PLLC (the “Public Safety”), pursuant to which Public Safety was to provide psychological testing for correction officer candidates, for an amount not to exceed \$41,000.00, at a rate of \$325 per evaluation, for the period commencing January 1, 2020 and expiring December 31, 2020, renewable at the County’s option for up to four (4) additional one-year periods, in order for the County to (i) exercise the first (1st) of its four (4) options to renew the term of the Agreement for one (1) year commencing on January 1, 2021 and expiring on December 31, 2021, and (ii) increase the not-to-exceed amount of the agreement by \$41,000.00 to a new total not-to-exceed amount of \$92,000.00; and be it further

RESOLVED that this Agreement is subject to County appropriations; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Public Safety, then Public Safety shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Agreement \$41,000
First AME \$41,000

Total \$92,000

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	35	4380			\$41,000.00

Budget Funding Year(s) 2021 Start Date 01/1/2021 End Date 12/31/2021
(must match resolution)

Funding Source Tax Dollars \$41,000.00

State Aid _____

\$ 41,000.00 Federal Aid _____

_(must match resolution)

Other _____