

[79622]

DATE: September 21, 2020

TO: Board of Acquisition and Contract

FROM: Michael Orth, M.S.W., Commissioner  
Department of Community Mental Health

SUBJECT: Authority to enter into an agreement with Westchester Jewish Community Services, Inc., for the provision of its Mental Health First Aid Training Initiative Program, for a term commencing on September 1, 2020 and continuing through December 30, 2020, in an amount not-to-exceed \$136,900.00.

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Authority is respectfully requested for the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), to enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), pursuant to which WJCS will provide its Mental Health First Aid Training Initiative Program, for a term commencing on September 1, 2020 and continuing through December 30, 2020, for an amount not-to-exceed \$136,900.00, payable pursuant to an approved budget.

The services to be provided by WJCS, which will be provided in partnership with the Department, shall include but not be limited to: 1) implementation of the second Youth Mental Health First Aid cohort training; 2) administrative support and coordination for Youth Mental Health First Aid and Adult Mental Health First Aid trainings throughout the County, such as providing certified trainers for each session and creation of promotional materials for trainings; 3) marketing and provision of "teasers" of the programs to critical stakeholders, including organizations, businesses, youth-serving programs and target audiences.

The goals and objectives of the proposed agreement are the following: 1) Provide 30 trainings for 600 individuals in YMHFA (virtual); 2) Provide 1 training for 16 individuals in YMHFA Instructor Training (virtual); 3) Provide 25 trainings for 500 individuals in AMHFA (virtual); 4) Provide 5 introductory "teaser" trainings for 250 individuals; and 5) Create instructor capacity (internally and externally) for purpose of training sustainability.

The proposed agreement will serve a public purpose and are in the best interest of the County since these programs will increase awareness, and provide specific strategies, for people to support those who are potentially experiencing mental health needs or a crisis but who may not seek formal treatment. This is especially important today since the COVID-19 pandemic has had

a significant impact on the mental health of County residents, including both children and adults experiencing increased anxiety, depression, isolation, and alcohol and/or substance misuse.

The goals and objectives of the proposed agreement will be tracked and monitored by the staff of the Department of Community Mental Health.

The proposed agreement is being funded with funds provided to the County under the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"). The United States Treasury Department has advised that funding provided under the CARES Act is not subject to the Federal procurement rules in 2 CFR Part 200.317 through Part 200.326. Therefore, pursuant to Section 13(d) of the Westchester County Procurement Policy, the ordinary County procurement rules apply to this procurement. It should be noted that the procurement of the proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xvii thereof, which exempts procurements to provide care, treatment, counseling, referral or rehabilitative or preventative services to the mentally ill, developmentally disabled and those suffering from the disease of alcoholism or substance abuse.

Therefore, I recommend your favorable consideration of the annexed proposed Resolution.

MO/TP/JPI

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION  
03/23/2020  
LISA MARIJAJ, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Community Mental Health, be it hereby:

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), is hereby authorized to enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), pursuant to which WJCS will provide its Mental Health First Aid Training Initiative Program, for a term commencing on September 1, 2020 and continuing through December 30, 2020, for an amount not-to-exceed \$136,900.00, payable pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is authorized to execute all instruments and to take any and all actions necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	26	2000	4998		136,900

Budget Funding Year(s) 2020 Start Date 9/1/2020 End Date 12/30/2020  
(must match resolution)

Funding Source                      Tax Dollars \_\_\_\_\_  
   State Aid \_\_\_\_\_  
   Federal Aid \$136,900 \_\_\_\_\_  
\$136,900                                      Other \_\_\_\_\_  
(must match resolution)