



George Latimer  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

**ONBASE # \_79457\_**

To: The Honorable Board of Acquisition and Contract

From: Kevin McGuire  
Commissioner, Department of Social Services

Date: September 14, 2020

Re: Resolution authorizing the County of Westchester to enter into an agreement with Westhab, Inc., for the provision of WIFI services to school-aged youth at Coachman and Vernon Plaza Family Shelters, for the period from September 1, 2020 through December 31, 2020, for an amount not to exceed \$85,987.00.

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Authority is hereby requested from your Honorable Board to authorize the County of Westchester (“County”), acting by and through its Department of Social Services (“Department”), to enter into an agreement (“Agreement”) with Westhab, Inc., for the provision of WIFI services to school-aged youth at the Coachman and Vernon Plaza Family Shelters, for a term commencing on September 1, 2020 and expiring on December 31, 2020, for a not to exceed amount of \$85,987.00. Pursuant to the Agreement, Westhab will provide WIFI services that will permit distance learning to homeless school-aged youth in the Yonkers, Mount Vernon and New Rochelle School Districts, due to the public health crisis caused by the Coronavirus (COVID-19).

The proposed Agreement will serve a public interest by facilitating distance learning to homeless school-aged youth in the Yonkers, Mount Vernon and New Rochelle School Districts, in an attempt to stop or reduce the spread of COVID-19 and better protect the health and well-being of such children, parents, teachers, school and shelter personnel working at such schools and shelters and the public at large.

The goals and objectives of the proposed Agreement are in the best interests of the County in terms of health and safety as providing WIFI services to homeless school-

aged youth will ensure that such children continue to have access and participate in distance learning during the COVID-19 pandemic.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department.

Section 13 of the Westchester County Procurement Policy specifies that each procurement that is funded, in whole or in part, by federal funds shall be made in accordance with any and all applicable federal laws, regulations, rules, guidance, instructions, or grant terms. To the extent that it is applicable, the procurement that is the subject of the Agreement complies with 2 C.F.R. 200.320(f)(2), which allows for non-competitive procurement when “[t]he public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation”, based on the emergency that currently exists with regard to COVID-19 and the related urgent need to provide WIFI services to homeless school-aged youth for distance learning.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

MM/CMC

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION  
LISA BIJAJ, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Human Resources, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Westhab, Inc., for the provision of WIFI services to school-aged youth at the Coachman and Vernon Plaza Family Shelters, for a period from September 1, 2020 through December 31, 2020, for a not to exceed amount of \$85,987.00; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT 09/24/2020 LESAMUJAS, SECRETARY

Fund	Dept	Unit	Object/ Sub Object	Trust Account	Activity	Dollars
101	22	0010	4998			\$85,987

Budget Funding Year(s): 2020 Start Date: 09/01/20 End Date: 12/31/2021  
 (must match resolution)

Funding Source Tax Dollars:  
 State Aid:  
\$85,987.00 Federal Aid: 100%  
 (must match resolution) Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/24/2020 - LISA MARIJAS SECRETARY