

79159

DATE September 2, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution Authorizing an agreement between the County of Westchester and Community Capital New York, Inc., for a Microenterprise Grant Program for businesses negatively impacted by COVID-19

The attached resolution authorizes the County of Westchester (the "County") to enter into an agreement with Community Capital New York, Inc., ("CCNY") to provide a grant from the Community Development Block - Coronavirus Grant Program ("CDBG -CV"). The grant will fund a Microenterprise Grant Program (the "Program") in Westchester Urban County Consortium communities. The amount of the grant is \$1,200,000, and the term of the agreement is September 1, 2020 to April 30, 2022.

Community Capital New York, Inc., is a not-for-profit organization that offers small business programs that are designed to create quality jobs, train small business owners and help revitalize neighborhoods. CCNY will use CDBG-CV funds to administer a grant Program that will assist local businesses impacted by COVID-19. The Program will assist businesses in Consortium communities that employ no more than five persons in order to help stabilize the business and foster its survival. CCNY will set up a website and create an on-line portal for business owners to apply for grant funds. Grants of up to \$10,000 will be used to assist each business to pay their commercial rents, or to purchase personal protective equipment for the employees or clients, or assist with some other business need. The grants will total \$1,100,000 and are expected to assist at least 110 businesses. CCNY will use \$100,000 to cover their staff and program costs associated with administering the Program.

The goal and objective of this agreement is to assist Consortium Communities businesses, owned by persons who make less than 80% of the Westchester County Area Median Income and have been negatively impacted by COVID-19 so that they may remain viable in their community. The program will be monitored by the Westchester County Department of Planning staff, who will review the payment requests to make sure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On July 30, 2020, the Board of Acquisition and Contract approved a resolution authorizing the amendment to the agreement between the County of Westchester and the United States Department of Housing and Urban Development (HUD) to accept additional funds to address the impact of COVID-19.

I recommend approval of this agreement.

NVV/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/30/2020 - USM/PAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with Community Capital New York, Inc., through the Community Development Block Grant Program, in the amount of \$1,200,000, pursuant to an approved budget, for a term beginning September 1, 2020 and ending April 30, 2022, to administer a Microenterprise Grant Program (the "Program") in Westchester Urban County Consortium communities. This Program will assist local businesses impacted by COVID-19 in Consortium communities that employ no more than five persons in order to help stabilize the business and foster its survival. Grant awards in the amount of \$1,100,000 will be awarded to approximately 110 businesses. Each business who qualify, will receive up to \$10,000. CCNY will receive \$100,000 to administer the Program, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067V	4380	T067	\$1,200,000.00

Budget Funding Year(s) FY 2020 Start Date September 1, 2020 End Date April 30, 2022
(must match resolution)

Funding Source

Tax Dollars _____

State Aid _____

\$1,200,000.00
(must match resolution)

Federal Aid \$1,200,000.00 – U.S. Department of Housing and Urban Development

Other _____