



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

[79074]

DATE: August 31, 2020

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with Maximus Human Services, Inc., pursuant to which it will provide services to the County regarding obtaining Social Security benefits for various individuals, for an amount not-to-exceed \$500,000.00, for the period from October 1, 2020 through September 30, 2021, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods thereafter, on the same terms and conditions.

Authority is requested for the County of Westchester (the "County") to enter into an agreement with Maximus Human Services, Inc. ("Maximus"), pursuant to which Maximus will provide services to the County regarding obtaining Social Security benefits for various individuals (the "Services"), for an amount not-to-exceed \$500,000.00, for the period from October 1, 2020 through September 30, 2021, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods thereafter, on the same terms and conditions.

The County, acting by and through its Department of Social Services (the "DSS"), issued a request for proposals, dated June 10, 2020, that solicited proposals from vendors to provide the Services (the "RFP"). In response to the RFP, DSS received three (3) proposals. DSS had several individuals review these proposals and evaluate them based upon the evaluation criteria specified in the RFP. The result of this review and evaluation was that the proposal from Maximus received the highest score and was, accordingly, ranked first. DSS conducted an analysis of the cost proposal from Maximus and found that it is reasonable. Based on DSS's review of the proposal from Maximus and the past performance by Maximus under a contract with the County, DSS is satisfied that it is a responsible vendor for these services.

The proposed agreement will serve a public purpose by providing the County with the Services, which will provide the opportunity for both the County and potentially-eligible individuals to reap the financial benefits associated with such individuals receiving the Social Security benefits to which they are entitled.

The goal and objective of the proposed agreement is to provide the opportunity for both the County and potentially-eligible individuals to reap the financial benefits associated with such individuals receiving the Social Security benefits to which they are entitled.

The goal and objective of the proposed agreement is in the best interests of the County in terms of fiscal responsibility, as the Services will provide the opportunity for both the County and potentially-eligible individuals to reap the financial benefits associated with such individuals receiving the Social Security benefits to which they are entitled.

The goal and objective of the proposed agreement will be tracked and monitored by the staff of DSS.

I respectfully recommend the adoption of the attached resolution.

KMM/JE/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/21/2015 LISI, N. R. JAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to enter into an agreement with Maximus Human Services, Inc. (“Maximus”), pursuant to which Maximus will provide services to the County regarding obtaining Social Security benefits for various individuals, for an amount not-to-exceed \$500,000.00, for the period from October 1, 2020 through September 30, 2021, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods thereafter, on the same terms and conditions (the “Agreement”); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2020	101	22	8900	5850		\$64,926
2020	101	22	8900	5860		\$101,742
2021	101	22	8900	5850		\$129,850
2021	101	22	8900	5860		\$203,482

Budget Funding Year(s): 2020-2021 Start Date: 10/01/20 End Date: 09/30/21
(must match resolution)

5850 5860

Funding Source	Tax Dollars:	<u>1%</u>	<u>71%</u>
<u>\$500,000.00</u>	State Aid:	<u>0%</u>	<u>29%</u>
(must match resolution)	Federal Aid:	<u>99%</u>	
	Other:	<u> </u>	