



**Memorandum
Department of Human Resources**

ONBASE #78978

To: The Honorable Board of Acquisition and Contract

From: Mary J. Mahon
Commissioner of Human Resources

Date: August 26, 2020

Re: **Resolution to exempt from the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi), the procurement of an amendment to the agreement with Partners In Safety, Inc., for the provision of comprehensive drug, alcohol and medical testing, safety training and compliance services, for a period of five (5) years, commencing August 1, 2020 through July 31, 2025, in the total aggregate amount not to exceed \$1,099,975.00, in order to permit Partners In Safety, Inc. to provide mask fitting tests and other ancillary services to personnel working at schools, colleges and other institutions for secondary and/or higher education located in Westchester County, with all other terms and conditions remaining unchanged.**

On July 23, 2020, your Honorable Board authorized the County of Westchester (“County”), acting by and through its Department of Human Resources (“Department”), to enter into an agreement (“Agreement”) with Partners In Safety, Inc. (“Partners In Safety”) and an agreement with Citi Medical Services, PC, for the provision of comprehensive drug, alcohol and medical testing, safety training and compliance services, for a period of five (5) years each, commencing on August 1, 2020 and continuing through July 31, 2025, in a total aggregate amount not to exceed \$1,099,975.00, and to approve Quest Diagnostics Clinical Labs, Inc., Laboratory Corporation of America, Inc. and MEDTOX Scientific, Inc., as Partners In Safety’s subcontractors. The Agreement was subsequently executed.

Please be advised the agreements were procured by a request for proposals that was issued by the Department on or around April 9, 2020, for the provision of comprehensive drug, alcohol and medical testing, safety training and compliance services to County employees/applicants, pursuant to Section 6 of the Westchester County Procurement Policy and Procedures.

Authority is now requested from your Honorable Board to exempt from procurement a first amendment to the Agreement (“First Amendment”), in order for Partners In Safety to provide mask fitting tests and other ancillary services to personnel working at schools, colleges and other institutions for secondary and/or higher education located in Westchester County, with the goal to protect such personnel and the teachers, students and parents they work with or assist, from exposure to the Coronavirus (COVID-19).

Therefore, it is proposed that the best interests of the County would be served by exempting the proposed First Amendment from the Westchester County Policy and Procedures, pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

I respectfully recommend approval of the attached resolution.

MJM/CMC

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/27/2020 LISA MARIJA SLOVICI, CLERK

RESOLUTION

Upon a communication from the Commissioner of Human Resources, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contain therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an amendment to an agreement with Partners in Safety, Inc. ("Partners In Safety"), for the provision of drug, alcohol and medical testing program, safety training and compliance services, for a period from August 1, 2020 and continuing through July 31, 2025, in order for Partners In Safety to provide mask fitting tests and other ancillary services to personnel working at schools, colleges and other institutions for secondary and/or higher education located in Westchester County, to protect such personnel and the teachers, students and parents they work with or assist, from exposure to the Coronavirus (COVID-19).

APPROVED BOARD OF ACQUISITION & CONTRACTS - 8/27/2020 - JAMARAJ, SECRETARY