

78778

DATE: August 20, 2020

TO: Board of Acquisition and Contract

FROM: **Thomas.A.Gleason**
Acting Commissioner-Sheriff of Public Safety

SUBJECT: Resolution for Authority to Advertise
Contract No. DPS 20-400
Maintenance Service
Firing Range
2 Dana Road
Valhalla Campus
Valhalla, New York

The 2020 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required for periodic cleaning and lead abatement of the County's indoor Firing Range located in Valhalla, New York ("Firing Range"). Work also includes all required containment and disposal of hazardous materials. This contract shall be for a term of three (3) years with one two (2) year renewal at the sole discretion of the County of Westchester ("County").

The objective of this contract is to maintain the Firing Range in good order and repair for the continuous and uninterrupted use and operation of same.

This contract is in the public's best interest because it will provide weekly and quarterly cleaning, maintenance and hazardous materials removal and disposal services that are critical for the continued operation and use of this facility, thereby enhancing the health and safety of County and other local governments' employees that utilize the Firing Range.

In addition, this project will provide an environmental benefit as the removal and disposal of hazardous waste materials will eliminate the possibility of future contamination.

The performance of the successful bidder under this contract will be monitored by the staff of the Department of Public Safety (the "Department") to ensure compliance with contract terms. In addition, as expenditures are made pursuant to this authorization, detailed records will be kept

in the County's on-line financial system. These records will be easily accessible by Finance, Budget and the Department's staff and will be reviewed regularly to ensure that funds are used appropriately.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/27/2020 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon communication from the Acting Commissioner-Sheriff of Public Safety, be it

RESOLVED, that the Acting Commissioner-Sheriff of Public Safety be and hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. DPS 20-400

Maintenance Service
Firing Range
2 Dana Road
Valhalla Campus
Valhalla, New York

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 5% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Dollars
101	38	3000	4380	

Budget Funding Year(s) 2021-2023 Start Date N/A End Date N/A
(must match resolution)

Funding Source Tax Dollars 100% County
State Aid _____
Federal Aid _____

\$ _____
(must match resolution) Other _____