

78754

DATE: August 20, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution Authorizing the agreement between the County of Westchester and the Town of Ossining for the Renovation of the Kitchen at the Community Center in the Town of Ossining.

The attached resolution authorizes the County of Westchester (“County”) to enter into an agreement with the Town of Ossining to provide a grant from the Community Development Block Grant Program. This grant will be used to provide partial funding for the renovation of the kitchen at the Joseph G. Caputo Community Center which is located at 95 Broadway (the “Center”) in the Town of Ossining. The amount of the grant is \$130,000, pursuant to an approved budget, and the term of the agreement is September 15, 2020 to September 14, 2021.

The Town of Ossining will renovate the kitchen at the Center for their Senior Program. This program prepares and warms pre-cooked meals that are received daily serving 2 meals per day to 40 to 60 in the dining room at the Center as well as 30 to 40 meals that are delivered to seniors at their homes. The renovations are needed in order to address the existing code violations and to provide a functional and efficient operational space for this crucial program. The project will include, but not be limited to, the demolition of the floor, ceiling; installation of dishwasher, freezer, sink, washer/dryer, steam table, convection oven, under-counter refrigerator/freezer; plumbing, HVAC and electrical work.

The goal and objective of this agreement is to provide a safe environment for those who attend the senior programs at the Center. The project will be monitored by the County’s Department of Planning staff who will make site visits during the renovation, to ensure all contractual requirements are met.

This procurement is in compliance with the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 14, 2020, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,978,089 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

NVD/cp/az/me
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/17/2020 - USA MRJA SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with the Town of Ossining (“Town”), through the Community Development Block Grant Program, in the amount of \$130,000, pursuant to an approved budget, for a period beginning September 15, 2020 to September 14, 2021, to provide partial funding for the renovation of the kitchen at the at the Joseph G. Caputo Community Center which is located at 95 Broadway in the Town to better serve warm meals to senior citizens, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	067V	4380	T067	\$130,000

Budget Funding Year(s) FY 2020 Start Date September 15, 2020 End Date September 14, 2021
(must match resolution)

Funding Source Tax Dollars _____
State Aid _____

\$130,000 Federal Aid \$130,000 – U.S. Department of Housing and Urban Development
(must match resolution) Other _____