

78753

DATE: September 18, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing an amendment to the agreement between the County of Westchester and the Town of Ossining for the Purchase of a 16 passenger wheelchair accessible electric shuttle bus in order to change the contract period from September 1, 2019 – August 31, 2020 to December 1, 2019 – August 31, 2021

On September 12, 2019, your Honorable Board approved a resolution authorizing the County of Westchester to enter into an agreement with Town of Ossining (“Town”) to provide a grant from the Community Development Block Grant Program to partially fund the purchase of a handicap accessible 16 passenger electric shuttle bus with a wheelchair lift. The amount of the grant is \$75,000, pursuant to an approved budget, and the term of the agreement is September 1, 2019 – August 31, 2020 (the “September 12, 2019 Resolution”)

The parties now desire to amend the agreement in order to change the contract period from September 1, 2020 – August 31, 2020 to December 1, 2019 – August 31, 2021 in order to be in compliance with all of HUD’s requirements. All other terms and conditions of the agreement will remain the same.

The goal and objective of the agreement is to provide partial funding for the purchase of a bus that will accommodate 14 adults and two wheelchairs for the Town of Ossining so that they may provide a safe means of transportation for the seniors participating in activities at the Community Center. The project will be monitored by the Department of Planning staff, who will review all payment requests to make sure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy and Procedures pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 37-2019, adopted March 11, 2019, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Programs, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 30, 2019, the Board of Acquisition and Contract approved a resolution authorizing the County to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$3,544,891 in Community Development Block Grant (CDBG) funds.

I recommend approval of this amendment.

NVD/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/24/2020 - LISI/PIA/SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to amend the agreement with the Town of Ossining in order to change the contract period from September 1, 2019 – August 31, 2020 to December 1, 2019 – August 31, 2021, and be it further

RESOLVED: that all the other terms and conditions of the agreement will remain the same, and it is further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$75,000.00
This Amendment	<u>\$ 0.00</u>
	\$75,000.00

AGREEMENT NUMBER: C-67-19-T69

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067U	4380	T067	\$0.00

Budget Funding Year(s) FY 2019 Start Date December 1, 2019 End Date August 31, 2021
(must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$0.00
(must match resolution)

Federal Aid \$0.00 – U.S. Department of Housing and Urban Development

Other _____