

George Latimer
County Executive

Department of Environmental Facilities

Vincent F. Kopicki, P.E.
Commissioner

78666

TO: Honorable Board of Acquisition and Contract Administration

FROM: Vincent F. Kopicki, P.E.
Commissioner

DATE: August 17, 2020

SUBJECT: Authority for the County of Westchester to amend an agreement with Technical Components Co., Inc. (the "Contract") for the inspection, maintenance and repair work on 172 "valve operators" (aka 172 "actuators") at the New Rochelle Water Resource Recovery Facility (the "NRWWRF") in order to exercise the second and final renewal option for the period from April 01, 2020 and terminating on March 31, 2021 in an amount not to exceed \$58,127.00.

Authority is hereby requested for the County of Westchester ("County") to exercise the second and final renewal option to renew its agreement with Technical Components Co., Inc., ("TCI") pursuant to which TCI provides the County with inspection, maintenance and repair work on 172 "valve operators" (aka 172 "actuators") at the New Rochelle Water Resource Recovery Facility (the "NRWWRF").

A Resolution was approved on April 5, 2018 authorizing the County to enter into an agreement with Rotork Controls, Inc., for the provision of inspection and maintenance services at the NRWWRF. Thereafter, on July 19, 2018 a resolution was approved authorizing the County to change the contractor's name to TCI. Pursuant to the resolutions the County was authorized to enter into a contract for a term which commenced April 1, 2018 through March 31, 2019 for an amount not to exceed \$58,127.00, and further authorized two, one-year extensions at the County's option, in an amount not to exceed \$58,127.00 per option year. The Contract with TCI was duly executed.

During the term of this Contract, TCI has provided satisfactory service to the County. Accordingly, authority to exercise the second and final one-year renewal option for the period April 1, 2020 through March 31, 2021 is hereby requested in an amount not to exceed \$58,127.00, with all pricing, terms and conditions remaining the same as provided in the original Contract.

The goals and objectives of the Contract are to obtain the services of sole source contractor who has the equipment and manpower resources available to undertake the maintenance services of existing motorized valve operators located at the NRWWRF.

This contract is in the public's best interest because valve operator maintenance is critical to the operation of the water resource recovery facility equipment and also for the Biological Nitrogen Removal treatment system which ensures the proper operation of the NRWRRF to meet nitrogen removal permitted levels.

As I believe this agreement to be in the best interests of the County, I most respectfully urge your Honorable board to approve the attached resolution.

Approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/03/2020 LISA MURRAY, SECRETARY

RESOLUTION

Contact No. EF-1805

Upon communication from the Commissioner of the Department of Environmental Facilities, be it

RESOLVED, that County of Westchester, acting by and through its Department of Environmental Facilities, is hereby authorized to exercise its second and final option to extend an agreement with Technical Components Co., Inc. ("TCI") (Contract No. EF-1805) to provide inspection and maintenance services for the existing motorized valve operators (total of 172) located at the New Rochelle Water Resource Recovery Facility, 1 Le Feyres Ln, New Rochelle, NY 10801 for an amount not to exceed \$53,127.00, plus an additional \$5,000.00 for parts and services in the event of unforeseen repairs or maintenance, for a total contract amount not-to-exceed \$58,127.00, to be paid in accordance with contract prices, and be it further

RESOLVED, that the agreement shall be for the renewal term of one (1) year, commencing April 1, 2020 and terminating March 31, 2021, with all prices, terms and conditions remaining the same as the original contract; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. EF-1805

Account to be Charged/Credited:

Original Contract Amount:	\$58,127.00
Amendment:	58,127.00
2 nd Amendment:	<u>58,127.00</u>
Total	\$174,381.00

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2020	221	60	0110	4380		\$43,595
2021	221	60	0110	4380		\$14,532

Budget Funding Year(s): 2020-2021 Start Date: April 1, 2020 End Date: March 31, 2021

Funding Source

\$58,127

(must match resolution)

Tax Dollars: \$58,127

State Aid _____

Federal Aid _____

Other _____