

78620

Date: August 13, 2020

To: The Honorable Board of Acquisition and Contract

From: Marguerite Beirne
Chief Information Officer

Re: Amending a Resolution approved on July 23, 2020, authorizing an agreement with Granicus, LLC to provide various software modules as a Software-as-a-Service (SaaS) solution to automate and manage business processes for a three-year term, in order to increase the total amount not-to-exceed from \$140,118.20 to \$159,798.20 payable pursuant to an approved budget (Contract IT-1664).

On July 23, 2020, your Honorable Board approved a Resolution (the “July 23rd Resolution”) authorizing the County of Westchester (“County”) to enter into an agreement with Granicus, LLC (“Granicus”) to provide various software modules as a Software-as-a-Service (SaaS) solution to automate and manage business processes for a three-year term commencing upon execution for a total amount not-to-exceed \$140,118.20 payable pursuant to an approved budget and subject to appropriation. The July 23rd Resolution specified the not to exceed amount for each year of the contract will be as follows:

Year 1	\$43,584.00;
Year 2	\$46,634.88;
Year 3	\$49,899.32.

The agreement has not been executed. The County has learned that there will be additional start-up costs in Year 1. Therefore, it is necessary to amend the July 23rd Resolution to specify a total amount not-to-exceed \$159,798.20 payable pursuant to an approved budget and subject to appropriation, with a not to exceed amount for each year of the contract as follows:

Year 1	\$63,264.00;
Year 2	\$46,634.88;
Year 3	\$49,899.32.

All other terms and conditions of the July 23rd Resolution will remain unchanged. Accordingly, your favorable action on the annexed amended Resolution is most respectfully urged and recommended.

MB/DLV/dv

RESOLUTION

Upon a communication from Chief Information Officer, be it hereby

RESOLVED, that the Resolution approved on July 23, 2020, authorizing the County of Westchester (“County”) to enter into an agreement with Granicus, LLC (“Granicus”) to provide various software modules as a Software-as-a-Service (Saas) solution to automate and manage business processes for a three-year term commencing upon execution for a total amount not-to-exceed \$140,118.20 payable pursuant to an approved budget and subject to appropriation, is hereby amended to specify a total amount not-to-exceed \$159,798.20 payable pursuant to an approved budget and subject to appropriation, with a not to exceed amount for each year of the contract as follows:

Year 1 \$63,264.00;
 Year 2 \$46,634.88;
 Year 3 \$49,899.32; and be it further

RESOLVED, that all other terms and conditions of the prior Resolution shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be
 Charged/credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2020	101	16	6100	4998-01		\$37,840.00
2020	101	16	6100	4070		\$25,424.00
2021	101	16	6100	4070		\$46,634.88
2022	101	16	6100	4070		\$49,899.32

Budget Funding Year(s) 2020-2022 Start Date August 1, 2020 End Date July 31, 2022
 (must match resolution)

Funding Source Tax Dollars \$121,958.20
 State Aid _____
\$159,798.20 Federal Aid \$37,840.00
 (must match resolution) Other _____