

78549

DATE August 12, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and YWCA White Plains & Central Westchester in order to provide meals to households impacted by COVID-19 under the 2020 Community Partnership program round 2 in Westchester County.

The attached resolution authorizes the County of Westchester (the "County") to enter into an agreement with YWCA White Plains & Central Westchester (the "YWCA") whereby the County will pay the YWCA \$50,000.00 through the Coronavirus Relief Fund and pursuant to an approved budget, in exchange for which the YWCA will provide assistance to households and local restaurants who have been adversely impacted by the Coronavirus Pandemic. The YWCA will received \$50,000.00 of which they will retain \$4,000 for administrative cost, the remaining funds will be distributed to the restaurants who will prepare all meals for the program. The term of the agreement is July 15, 2020 to December 15, 2020.

The YWCA will participate in the County's 2020 Community Table Partnership program round 2. This agreement will provide funding to help local restaurants provide meals to individuals that are experiencing food insecurity. The YWCA will select local restaurants to participate in the program. The YWCA will provide a meal voucher to residents/families/participants of six YWCA locations and participants from three not-for-profit organizations that can be redeemed at local restaurants for meals.

The goal and objective of this agreement is to ensure that local residents have access to food resources in a variety of ways. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

The Department of Planning issued a public Request For Proposals on June 22, 2020 on the County's website, seeking proposals from local Chambers of Commerce and/or 501(c)(3) and/or 501 (c)(6) charitable organizations to apply for a grant from the 2020 Community Table Partnership program round 2. This program addresses food insecurity for individual or family

households, while supporting the local restaurant industry who will prepare the meals. As of July 28, 2020 six (6) organizations submitted proposals; El Centro Hispano, Inc. - Northern White Plains and Elmsford, Community Resources Center - Mamaroneck, Mexican-American Small Business Association of Yonkers, Inc., Mt Kisco Chamber of Commerce, Mount Vernon Chamber of Commerce, and YWCA of White Plains & Central Westchester.

The County will seek to enter into agreement with the following organizations as well as they submitted comparable proposals: El Centro Hispano, Inc. - Northern White Plains and Elmsford - \$40,000, Community Resources Center – Mamaroneck - \$20,000, Mexican-American Small Business Association of Yonkers, Inc. - \$50,000, Mt Kisco Chamber of Commerce - \$20,000, Mount Vernon Chamber of Commerce - \$50,000, and YWCA of White Plains & Central Westchester - \$50,000. Separate resolutions will be submitted for authority to enter into agreements for those organization in excess of \$20,000, and short form contract approval will be sought for the remaining organizations.

I recommend approval of this agreement.

NVD/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/28/2020

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, That the County of Westchester is hereby authorized to enter into an agreement with YWCA White Plains & Central Westchester (the "YWCA"), t for the term July 15, 2020 to December 15, 2020, to provide a 2020 Community Table Partnership program round 2 that will assist local restaurants and households who have been adversely impacted by the Coronavirus pandemic by distributing meals that have been prepared by local restaurants. The YWCA will give meal vouchers to residents, families and participants of six YWCA locations and participants from three not for profit organizations, and be it further

RESOLVED, that the YWCA will be paid an amount not to exceed \$50,000.00 through thte Coronavirus Relief Fund Program of which the YWCA will retain \$4,000 for administrative costs and the remaining funds will be distributed to the restaurants who will prepare all meals for the program, pursuant to an approved budget, and

RESOLVED, That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	19	0100	4998	N/A	\$50,000.00

Budget Funding Year(s) FY 2020 Start Date July 15, 2020 End Date December 15, 2020
 (must match resolution)

Funding Source Tax Dollars \$50,000
 State Aid _____
\$50,000.00 Federal Aid _____
 (must match resolution) Other _____