

78539

DATE: August 12, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and the Town/Village of Mount Kisco for a Village Hall ADA Elevator Replacement Project in the Town/Village of Mount Kisco

The attached resolution authorizes the County of Westchester to enter into an agreement with the Town/Village of Mount Kisco (the "Village") to provide a grant from the Community Development Block Grant Program. The grant will be used for the replacement of the elevator in the Village Hall building at 104 Main Street (the "Village Hall") in the Town/Village of Mount Kisco. The amount of the grant is not to exceed \$100,000.00, pursuant to an approved budget, and the term of the agreement is July 15, 2020 to July 14, 2021.

The Village Hall is a two story building that is the primary source of municipal services for all residents. The elevator is currently out of service making it non-compliant with ADA regulations, and making it difficult for the residents to navigate the building. The Village plans to do an ADA elevator replacement project at Village Hall. The project will include, but not be limited to, elevator installation with hatchway & wiring and tune up and testing, electrical work, and all other work associated with the removal and installation of the new elevator.

The goal and objective of this agreement is to provide a safe and accessible environment for the low-moderate clientele who visit the Village Hall. The project will be monitored by the Westchester County Department of Planning staff who will make site visits during the installation of the elevator, to ensure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 14, 2020, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,978,089 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

NVD/cp/az
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/20/2020 - LISI, M.P.A., SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with the Town/Village of Mount Kisco, through the Community Development Block Grant Program, in an amount not to exceed \$100,000.00, to be paid pursuant to an approved budget, for a period beginning July 15, 2020 and ending July 14, 2021 for a ADA Elevator Replacement Project at Village Hall. The project will include, but not be limited to, elevator installation with hatchway & wiring and tune up and testing, electrical work, and all other work associated with the removal and installation of the new elevator, and be it further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067V	4380	T067	\$100,000.00

Budget Funding Year(s) FY 2020 Start Date July 15, 2020 End Date July 14, 2021
 (must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$100,000.00
 (must match resolution)

Federal Aid \$100,000.00 – U.S. Department of Housing and Urban Development

Other _____