

**78226**

DATE: July 29, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond  
Commissioner of Planning

SUBJECT: Resolution to exempt the procurement of an agreement from the Westchester County Procurement Policy and Procedure pursuant to Section 3(a) xxi for an agreement with Community Capital New York, Inc., to provide funding for a feasibility loan program in order to create affordable housing for low income households in Westchester County.

Authority is hereby requested from your Honorable Board to exempt from the application of the Westchester County ("County") Procurement Policy and Procedures pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement between the County of Westchester and Community Capital New York, Inc. ("CCNY"). The Department of Planning will enter into an agreement in an amount not to exceed \$100,000.00 with CCNY to provide funding for a feasibility loan program in order to create affordable housing for low income households in Westchester County. The term of the agreement is August 1, 2020 to July 31, 2021.

CCNY has been active in the Westchester County housing market for over 30 years and has knowledge of the needs of local developers. The Commissioner of Planning is on CCNY's fund committee. She is not a board member, only a volunteer on the loan fund committee for over 20 years, overseeing the use of these funds.

The goal and objective of this agreement is to support the provision of fair and affordable housing for low income households.

Ordinarily, Section 6 of the Procurement Policy requires the County to solicit written proposals for such services in order to procure this type of service. However, pursuant to Section 3(a) xxi, the Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. CCNY has provided this unique service in the County since 1990 and this service is in line with one of the recommendations of

the County's Affordable Housing Needs Assessment that was released in November 2019, it is proposed that the best interest of the County would be served by exempting the procurement of a contract with CCNY from the Procurement Policy.

Accordingly, a resolution to exempt the procurement of Community Capital New York, Inc., is hereby submitted for your consideration.

I recommend approval of this exemption.

NVD/cp  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/06/2020 - LISA MRIJAS SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a) xxi of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written quotations, is not in the best interest of the County of Westchester in connection with the procurement of an agreement with Community Capital New York, Inc., to provide assistance to the Department of Planning in the provision of affordable housing and to provide assistance to small businesses from August 1, 2020 to July 31, 2021.

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APPROVED BOARD OF ACQUISITION & CONTRACT - 08/05/2020 - USFARIJAJ, SECRETARY