

**78153**

DATE July 24, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond  
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and New Rochelle Chamber of Commerce in order to provide meals to households impacted by COVID-19 under the 2020 Community Partnership program in Westchester County.

The attached resolution authorizes the County of Westchester (“County”) to enter into an agreement with New Rochelle Chamber of Commerce (“NRCC”) to provide a grant from the Coronavirus Relief Fund authorized by the CARES Act, enacted in 2020. The grant funds will be used to provide assistance to households and local restaurants who have been adversely affected by the Coronavirus Pandemic. The amount of the grant is \$50,000.00, pursuant to an approved budget, and the term of the agreement is July 15, 2020 to December 15, 2020.

NRCC will participate in the County’s 2020 Community Table Partnership program. This grant will provide funding to help local restaurants provide meals to households that are experiencing food insecurity in the community. NRCC will select local restaurants to participate in the program and will issue meal vouchers to households that can be redeemed at local restaurants for family style or individual meals.

The goal and objective of this agreement is to help improve the outcomes of the restaurant industry and employees while helping to feed local residents. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

The Department of Planning issued a public Request For Proposals on June 22, 2020 on the County’s website, seeking proposals from local Chambers of Commerce and/or 501(c)(3) and/or 501 (c)(6) charitable organizations to apply for a grant from the 2020 Community Table Partnership program. This program addresses food insecurity for individual or family households, while supporting the local restaurant industry who will prepare the meals. As of July 21, 2020 eight (8) organizations submitted proposals; Caritas of Port Chester, Inc., New Rochelle Chamber of Commerce, Rivertowns Chamber of Commerce, Inc., The Greater Ossining Chamber of Commerce, Inc., Fairview Community Corp d/b/a Friends of TDYCC – Greenburgh,

Peekskill Rotary Club Foundation, The Gullotta House, Inc., Tarrytown's Rotary Foundation, Inc.

The following organizations will receive funding as they submitted comparable proposals, Caritas of Port Chester, Inc. - \$20,000; New Rochelle Chamber of Commerce - \$50,000; Rivertowns Chamber of Commerce, Inc. - \$20,000; The Greater Ossining Chamber of Commerce, Inc. - \$20,000; Fairview Community Corp d/b/a Friends of TDYCC – Greenburgh - \$20,000; Peekskill Rotary Club Foundation - \$50,000; The Gullotta House, Inc. - \$80,000 and Tarrytown's Rotary Foundation, Inc. - \$20,000. Separate resolutions will be submitted for authority to enter into agreements with each organization awarded above \$20,000. Those organization awarded \$20,000 will receive short-form contracts.

I recommend approval of this agreement.

NVD/cp  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/06/2020 - US AIR FORCE SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: That the County of Westchester is hereby authorized to enter into an agreement with New Rochelle Chamber of Commerce, through the Coronavirus Relief Fund Program in the amount of \$50,000.00, pursuant to an approved budget, and the term of the agreement is July 15, 2020 to December 15, 2020, to provide a 2020 Community Table Partnership grant that will assist local restaurants and households who have been adversely affected by the Coronavirus pandemic by distributing meals that have been prepared by local restaurants to residents of New Rochelle, and be it further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	19	0100	4998	N/A	\$50,000.00

Budget Funding Year(s) (must match resolution)      FY 2020    Start Date July 15, 2020    End Date December 15, 2020

Funding Source      Tax Dollars \$50,000

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_

**\$50,000.00**  
(must match resolution)