

**78091**

DATE: July 22, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond  
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and the Village of Briarcliff Manor for the Purchase of a 16 passenger handicap accessible bus to be used for the Village's seniors program activities.

The attached resolution authorizes the County of Westchester ("County") to enter into an agreement with the Village of Briarcliff Manor to provide a grant from the Community Development Block Grant Program. This grant will be used to provide partial funding for the purchase of a handicap accessible 16 passengers bus for the seniors residents of the Briarcliff Manor Senior Center ("Center"). The amount of the grant is \$65,000, pursuant to an approved budget, and the term of the agreement is August 15, 2020 to August 14, 2021.

The Village of Briarcliff Manor will purchase a handicap accessible 16 passengers bus that will accommodate 16 adults and 1 wheelchair or 14 adults and 2 wheelchair passengers. The new vehicle will replace the existing vehicle that has surpassed its useful life. The bus will provide transportation for seniors to doctor's appointments, shopping and trips/outings for seniors in the Village of Briarcliff Manor.

The goal and objective of the agreement is to provide partial funding for the purchase of a bus that will provide a safe means of transportation for the participants of senior programs. The project will be monitored by the Department of Planning staff, who will review all payment requests to make sure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 20-2020, adopted March 9, 2020, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Program, including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 14, 2020, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,978,089 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

NVD/cp/az  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/30/2020 - LISA MRIJAJ, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with the Village of Briarcliff Manor, through the Community Development Block Grant Program, in the amount of \$65,000, pursuant to an approved budget, for a period beginning August 15, 2020, and ending August 14, 2021, to provide partial funding for the purchase of a bus that will accommodate 16 adults and 1 wheelchair or 14 adults and 2 wheelchair passengers for senior residents of the Village of Briarcliff Manor, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067V	4380	T067	\$65,000

Budget Funding Year(s) (must match resolution)

FY 2020 Start Date August 15, 2020 End Date August 14, 2021

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$65,000**  
(must match resolution)

Federal Aid \$65,000 – U.S. Department of Housing and Urban Development

Other \_\_\_\_\_