

77931

Date: July 16, 2020

To: The Honorable Board of Acquisition and Contract

From: Marguerite Beirne
Chief Information Officer

Re: Authority to enter into an agreement with Granicus, LLC to provide various software modules as a Software-as-a-Service (SaaS) solution to automate and manage business processes for a three-year term commencing upon execution for a total amount not-to-exceed \$140,118.20 payable pursuant to an approved budget (Contract IT-1664).

Authority of your Honorable Board is requested for the County of Westchester (“County”) to enter into an agreement with Granicus, LLC (“Granicus”) to provide various software modules as a Software-as-a-Service (SaaS) solution to automate and manage business processes for a three-year term commencing upon execution for a total amount not-to-exceed \$140,118.20 payable pursuant to an approved budget and subject to appropriation. The not to exceed amount for each year of the contract will be as follows:

Year 1	\$43,584.00;
Year 2	\$46,634.88;
Year 3	\$49,899.32.

The agreement will provide that the County will defend, indemnify, and hold Granicus harmless from and against any claims, and shall pay all losses, to the extent arising out of or related to: (a) the County’s (or that of anyone authorized by the County or using logins or passwords assigned to the County) use or modification of any Granicus products and services; (b) any County content; or (c) the County’s violation of applicable law.

A separate Resolution is being submitted to your Honorable Board this date to grant an exemption from the application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xxi) thereof.

The goals and objectives of this agreement are to help the County Executive’s Office and Board of Acquisition and Contract conduct its business in the most efficient and transparent way possible.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

MB/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/23/2020 - LISA MRIJAJ, SECRETARY

RESOLUTION

Upon a communication from Chief Information Officer, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Granicus, LLC (“Granicus”) to provide various software modules as a Software-as-a-Service (Saas) solution to automate and manage business processes for a three-year term commencing upon execution for a total amount not-to-exceed \$140,118.20 payable pursuant to an approved budget and subject to appropriation. The not to exceed amount for each year of the contract will be as follows:

Year 1	\$43,584.00;
Year 2	\$46,634.88;
Year 3	\$49,899.32.

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the agreement shall provide that the County shall defend, indemnify, and hold Granicus harmless from and against any claims, and shall pay all losses, to the extent arising out of or related to: (a) the County’s (or that of anyone authorized by the County or using logins or passwords assigned to the County) use or modification of any Granicus products and services; (b) any County content; or (c) the County’s violation of applicable law; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be
Charged/credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2020	101	16	6100	4998-01		\$18,160.00
2020	101	16	6100	4070		\$25,424.00
2021	101	16	6100	4070		\$46,634.88
2022	101	16	6100	4070		\$49,899.32

Budget Funding Year(s) 2020-2022 Start Date August 1, 2020 End Date July 31, 2022
(must match resolution)

Funding Source Tax Dollars \$121,958.20
State Aid _____
\$140,118.20 Federal Aid \$18,160.00
(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/23/2020 - LISA PRINCE, SECRETARY