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**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** July 14, 2020

**SUBJECT:** Resolution to Award to the Sole Bidder  
Contract No. 20-206  
Maintenance of IQ/PowerNet System  
Valhalla Campus  
Valhalla, New York

**Contractor:** Advanced Testing Systems Inc.  
**Amount:** \$169,050.00

On July 1, 2020 the County of Westchester ("County") received and opened one (1) bid for Contract No. 20-206 for Maintenance of IQ/PowerNet System, Valhalla Campus, Valhalla, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by nine (9) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those nine (9) entities and to an additional thirteen (13) suppliers and contractors.

The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that Advanced Testing Systems Inc. submitted the sole bid in the amount of \$169,050.00.

The sole bidder has been investigated and it has been found that Advanced Testing Systems Inc.:

- Performed satisfactory work in the past for the County.  
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget  
 Non-Recurring Budget  
 Operating Budget  
 Other

The objective of this contract is to provide for the continued operation of the IQ/PowerNet system.

July 14, 2020

This contract is in the public's best interest because it will promote the health and safety of the general public by ensuring the continued reliability of the IQ/PowerNet System along with reducing the County's annual maintenance costs.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 20-206 be awarded to Advanced Testing Systems Inc. in the amount of \$169,050.00, subject to appropriations.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/23/2020 - JISA MURPHY SECRETARY

# RESOLUTION

## CONTRACT NO. 20-206

Upon communication from the Commissioner of Public Works and Transportation, be it

**RESOLVED**, that Contract No. 20-206 for Maintenance of IQ/PowerNet System, Valhalla Campus, Valhalla, New York be and is hereby awarded by the County of Westchester ("County") to the sole bidder, Advanced Testing Systems Inc., 15 Trowbridge Drive, Bethel, Connecticut 06801, in the amount of \$169,050.00; and be it further

**RESOLVED**, that as set forth in the Contract No. 20-206 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3400	4380		\$ 9,400.00 (2020)
	101	46	3400	4380		\$56,350.00 (2021)
	101	46	3400	4380		\$56,350.00 (2022)
	101	46	3400	4380		\$46,950.00 (2023)

**Budget Funding Year(s):** 2020-2023      **Start Date:** November 1, 2020      **End Date:** October 31, 2023  
(must match resolution)

**Funding Source:**      **Tax Dollars** 100% County

**State Aid** \_\_\_\_\_

\$169,050.00      **Federal Aid** \_\_\_\_\_  
(must match resolution)

**Other** \_\_\_\_\_