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George Latimer
County Executive

Department of Social Services

Kenin M. McGuire
Commissioner

77878

July 7, 2020

TO: Honorable Members
            Board of Acquisition & Contract

FROM: Kevin M. McGuire
            Commissioner

RE: **Resolution Authorizing the County of Westchester ("County") to exercise the second of its four options to renew its agreement with Century Protective Services Inc. for a term commencing October 1, 2020 and expiring September 30, 2021, at the new hourly rate of $25.44, not-to-exceed the aggregate sum of $793,709.28.**

On October 5, 2017, your Honorable Board awarded Bid Contract No. DSS 323-17 Security Services, DSS Grasslands Shelters, Westchester County, New York to Century Protective Services Inc., to provide security services at the Department of Social Services Grasslands Shelter at 25 Operations Drive, Valhalla Campus, Valhalla, NY, in an amount not to exceed $1,320,394.00 (the "Agreement"). The Agreement was for a two (2) year term commencing October 1, 2017, with a County option to extend the term for up to four additional one (1) year periods. The Agreement was subsequently executed.

Thereafter, by Resolution approved on September 12, 2019, your Honorable Board authorized the County to amend Contract No. DSS 323-17 for the County to exercise the first of its four one (1) year options to extend the term of the Agreement for the period from October 1, 2019 through September 30, 2020, payable at the hourly rate of $24.19, not to exceed the aggregate sum of $754,728.00 (the "First Amendment"). The First Amendment was subsequently executed.

Authority is now sought to further amend Contract No. DSS 323-17 in order for the County to exercise the second of its four one (1) year options. The option term will commence on October 1, 2020 and will continue through September 30, 2021 for an amount not to exceed $793,709.28. In addition, due to the increase in the Living Wage Incentive Rate, the hourly rate will be increased from $24.19 to $25.44, as authorized under Paragraph FOURTH of the Agreement.

Except as specifically amended hereby, all other terms and conditions contained in the Agreement shall remain in full force and effect upon the parties.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/30/2020 - LISA MRIJAJ, SECRETARY

The proposed Agreement will serve a public purpose as security services in Department of Social Services shelters are critical for the well-being of Westchester County and shelter residents. Contracting with a security company for this necessary work is cost effective when compared to police officers providing this service.

The goals and objectives of the proposed Agreement are in the best interests of the County in terms of public safety and/or welfare, as it will enable the Department to maintain the building security to promote the safety of its occupants, and in turn, the residents of the County who are affected by services provided and administered by staff who occupy the buildings where the security patrol.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Department.

A Resolution for your consideration is annexed hereto. I recommend your favorable consideration of the annexed proposed Resolution.

KMM/BG/jpg
Attachment

RESOLUTION

Upon communication from the Commissioner of Social Services, be it

RESOLVED, that the County of Westchester ("County") is authorized to exercise the second of four options to renew its agreement with Century Protective Services Inc. for the provision of security services at the Department of Social Services Grasslands Shelter at 25 Operations Drive, Valhalla Campus, Valhalla, NY, for a term commencing October 1, 2020 and expiring September 30, 2021; and be it further

RESOLVED, that for the services to be provided during the second option term, the County shall pay Century Protective Services Inc. at a new hourly rate of $25.44, not to exceed the aggregate sum of $793,709.28; and be it further

RESOLVED, that except as specifically amended hereby, all other terms of the contract shall remain the same; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2020	101	22	8900	5860	----------	$198,427.28
2021	101	22	8900	5860	----------	$595,282

Budget Funding Year(s) <u>2020-2021</u> Start Date: <u>October 1, 2020</u> End Date: <u>September 30, 2021</u>
(must match resolution)

Funding Source   Tax Dollars: 71%
                        State Aid: 29%
$793,709.28   Federal Aid: 0%
(must match resolution) Other: