

77691

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women

DATE: June 30, 2020

SUBJECT: Authority to amend an agreement with The Guidance Center of Westchester, Inc. to provide child care in the Court House in New Rochelle in order to amend the scope of services.

On March 12, 2020, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with The Guidance Center of Westchester, Inc., through its Children's Center (the "Guidance Center"), pursuant to which it will provide child care in the Court House in New Rochelle, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not to exceed \$64,825.00 (the "Agreement"). The Agreement was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Agreement by expanding the scope of services to include additional childcare services for children of essential workers at the Guidance Center's Childcare Center in New Rochelle (the "First Amendment").

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect.

The proposed First Amendment will serve a public purpose by providing additional childcare services in New Rochelle for children of essential workers.

The goal and objective of the proposed First Amendment is for the Guidance Center to provide additional childcare services in New Rochelle for children of essential and non-essential workers.

The goal and objective of the proposed First Amendment will be tracked and monitored by the Office for Women.

I respectfully recommend the adoption of the attached resolution.

RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, is hereby authorized to amend an agreement with The Guidance Center of Westchester, Inc., through its Children’s Center (the “Guidance Center”) pursuant to which the Guidance Center will provide child care in the Court House in New Rochelle, for a term commencing on January 1, 2020 and continuing through December 31, 2020, for an amount not to exceed \$64,825.00 (the “Agreement”), in order to expand the scope of services to include additional childcare in New Rochelle for children of essential workers at the Guidance Center’s Childcare Center; and be it further

RESOLVED, that Schedule “A” in the Agreement is hereby replaced with Schedule “A-1”, which is attached hereto; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
					\$0	2020

Budget Funding Year(s) 2020
(must match resolution)

Start Date: 1/1/2020

End Date: 12/31/2020

\$0
(must match resolution)

Funding Source:

Tax Dollars _____
 State Aid _____
 Federal Aid _____
 Other _____

Schedule "A-1"
Scope of Services

The Consultant's Children's Center in the Courthouse in New Rochelle (the "Center") provides care for children whose parents/guardians/caregivers are in court.

The Center is open during court business hours from 9:30 a.m. until 4:30 p.m. Monday through Friday. Children from six weeks through 12 years may be dropped off at the Center while their parents/guardians/caregivers are in court.

The Center plans to serve 200 children during the term of this agreement. Attendance is based on the activity of the court.

The Center is designed to meet the needs of the children attending. Materials are available that are appropriate for all age levels. Materials include a computer with child appropriate programs, art supplies, games, and building toys. Literacy is promoted through the daily program goals. Children are read to and books are available for their use.

Referrals are made to community agencies as needed. The site supervisor and her assistant regularly help families to connect to Early Intervention, Head Start, WIC, Family Health Plus, Health Homes, Child Care, Mental Health, Substance Use Treatment, shelters and other services. A referral report is maintained to document the referrals. The Consultant will make referrals during the term of the agreement and expects to follow up with 35% of the families referred for services.

In addition, while the courts are closed due to the COVID-19 pandemic, staff will provide childcare at the Consultant's NYS Office of Children & Family Services-licensed Childcare Center in New Rochelle for children of essential workers in Westchester.