

77549

DATE: June 23, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and The Watershed Company, to develop plans and specifications for the design and placement of educational or interpretive signs and kiosk that will inform the public about the environmental and ecological features of Croton Point Park

The attached resolution authorizes the County of Westchester ("County") to enter into an agreement with The Watershed Company, to develop plans and specifications for the design and placement of educational or interpretive signs and kiosk that will inform the public about the environmental and ecological features of Croton Point Park (the "Park"). The Watershed Company will prepare a plan that will include, but not be limited to, the placement and design of educational or interpretive signs and kiosk that would be placed at various locations within the Park. The signs and kiosk would focus exclusively on the environmental and ecological aspects of the park and its surroundings. The total amount of the agreement shall not exceed \$37,000, payable pursuant to an approved budget and would be paid for with funding through the Soil and Water Conservation District. The term of the agreement is July 1, 2020 to June 30, 2021.

The goal and objective of this agreement is to provide long-term environmental educational methodologies that will educate residents about the natural environment of the Park. The Planning Department will monitor the project to ensure all contractual requirements are met.

In accordance with the Westchester County Procurement Policy and Procedures, a Request for Proposal was issued by the Department of Planning requesting proposals for the development of a plan for the placement and design of educational or interpretive signs and kiosk that will inform the public about the environmental and ecological features of the 508-acre Croton Point Park located in Croton-on-Hudson that is owned and maintained by the County of Westchester. The proposals were due on May 18, 2020. Three organizations submitted proposals, to wit: 1. Biohabitats - proposal amount of \$45,000; 2. SLR (formerly known as Milone & MacBoom Inc. - proposal amount of \$40,000, and 3. The Watershed Company – proposal amount of \$37,000. The Watershed Company is recommended because their demonstrable expertise and experience in environmental, watershed-based and ecological issues, as well as its demonstrable extensive expertise and experience in the full design of high-quality signs and kiosks pertaining to general environmental, watershed-based and ecological issues.

I recommend approval of this agreement.

NVD/cp/rd/dk
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with The Watershed Company, to develop plans and specifications for the design and placement of educational or interpretive signs and kiosk that will inform the public about the environmental and ecological features of Croton Point Park. The Watershed Company will prepare a plan that will include, but not be limited to, the placement and design of educational or interpretive signs and kiosk that would be placed at various locations within Croton Point Park. The signs and kiosk would focus exclusively on the environmental and ecological aspects of the park and its surroundings, for an amount not to exceed \$37,000.00, to be paid pursuant to an approved budget with funding from the Soil and Water Conservation District, for a period beginning July 1, 2020 to June 30, 2021; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any agreements, documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	801G	4380	T801	\$37,000.00

Budget Funding Year(s) (must match resolution)

FY 2020 Start Date: July 1, 2020 End Date: June 30, 2021

Funding Source

Tax Dollars _____

State Aid \$37,000.00

\$37,000.00 (must match resolution)

Federal Aid _____

Other _____