

77129

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Honorable George Latimer
Westchester County Executive
Robin Schlaff
Director, Office for Women

DATE: May 27, 2020

SUBJECT: Authority to enter into an agreement with Hudson Valley Justice Center, Inc., pursuant to which it will provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a term from January 1, 2020 through December 31, 2020, for an amount not-to-exceed \$130,009.00.

Authority is hereby requested from your Honorable Board for the County of Westchester, acting by and through its Office for Women (the "County"), to enter into an agreement (the "Agreement") with Hudson Valley Justice Center, Inc. ("HVJC"), pursuant to which HVJC will provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for an amount not-to-exceed \$130,009.00, payable quarterly, pursuant to an approved budget, for a term commencing on January 1, 2020 and continuing through December 31, 2020.

The proposed Agreement will serve a public purpose by providing legal services to low-income immigrant residents of southern Westchester County. HVJC will provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars.

The goals and objectives of the proposed Agreement are to provide legal assistance to poor and low-income Westchester County immigrant residents who cannot afford an attorney, regardless of immigration status, where basic human needs are at stake. The goals and objectives of the proposed Agreement will be tracked and monitored by the Office for Women.

Authority to exempt the proposed Agreement from the requirements of the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)(xxi) thereof, has been submitted for your Board's consideration via separate resolution.

We respectfully recommend the adoption of the attached resolution.

GL/BS/CMC
Encl.

RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Hudson Valley Justice Center, Inc. ("HVJC"), pursuant to which HVJC will provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a term commencing on January 1, 2020 and continuing through December 31, 2020; and be it further

RESOLVED, that in consideration for services to be rendered, HVJC will be paid an amount not to exceed \$130,009.00, payable quarterly, pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to HVJC, then HVJC shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
101	52	2092	5100	N/A	\$130,009	2020

Budget Funding Year(s) 2020 **Start Date:** 1/1/2020 **End Date:** 12/31/2020
 (must match resolution)

\$130,009.00
 (must match resolution)

Funding Source: Tax Dollars \$130,009.00
 State Aid _____
 Federal Aid _____
 Other _____