

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

76946

DATE: May 27, 2020

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner

SUBJECT: Authority to enter into an agreement with Red Oak Transportation, Inc. ("Red Oak") pursuant to which Red Oak will provide food delivery services to homebound individuals residing in Mt Vernon, White Plains and New Rochelle, who are food insecure due to the COVID-19 pandemic, for the period from June 1, 2020 through August 31, 2020 payable at the rate of \$2,344.50 per day, not to exceed the aggregate sum of \$213,935.61.

Authority is hereby requested from your Honorable Board for the County of Westchester, acting by and through its Department of Social Services, to enter into an agreement with Red Oak Transportation, Inc. ("Red Oak"), pursuant to which Red Oak will provide food delivery services to homebound individuals residing in Mt Vernon, White Plains and New Rochelle, who are food insecure due to the COVID-19 pandemic, for a three (3) month term commencing on June 1, 2020 and continuing through August 31, 2020. In consideration for services to be rendered, Red Oak will be paid at the rate of \$2,344.50 per day, not to exceed the total aggregate amount of \$213,935.61 (the "Agreement").

Pursuant to the terms of the Agreement, Red Oak will provide food delivery services 7 days per week and will be required to deliver a minimum of 150 meals per day. In addition, Red Oak will be required to have 10 drivers available each day to provide food delivery services. Red Oak will also be required to pick-up pre-prepared food packages at Playland between 8:00am and 10:00am and deliver the meals between 10:00am and 12:00pm.

This Agreement is exempt from the competitive bidding requirements of General Municipal Law §103 as it constitutes a public emergency which cannot await public

bidding. A declaration of public emergency has been submitted to your Honorable Board pursuant to a separate resolution of even date herewith.

The public purpose of the proposed Agreement is the emergency distribution of prepared meals to individuals and families in the community during the COVID-19 pandemic. .

The goal and objective of the proposed Agreement is to immediately assist in distributing food to homebound individuals residing in Mount Vernon, New Rochelle, and White Plains, who are food insecure due to the COVID-19 pandemic.

The goals and objectives are in the best interests of the County in terms of public health and safety as they are intended to provide emergency food supply to those who are hungry or at risk of hunger during the COVID-19 pandemic.

The goals and objectives of this contract will be tracked and monitored through performance measurement indicators approved by the Department.

Accordingly, I most respectfully recommend the adoption of the annexed Resolution.

KMM/BG/jpg

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/20/2020 - USA MARIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with Red Oak Transportation, Inc. (“Red Oak”) pursuant to which Red Oak will provide food delivery services to homebound individuals residing in Mt Vernon, White Plains and New Rochelle, who are food insecure due to the COVID-19 pandemic, for a three (3) month period commencing on June 1, 2020 and continuing through August 31, 2020 payable at the rate of \$2,344.50 per day, not to exceed the aggregate sum of \$213,935.61 (the “Agreement”); and be it further

RESOLVED, that this Agreement is exempt from the competitive bidding requirements of General Municipal Law §103 as it constitutes a public emergency which cannot await public bidding; and be it further

RESOLVED, that the County Executive or his duly authorized designee Is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	0010	4998		\$213,935.61

Budget Funding Year(s): (Grant Year) Start Date: 06/01/2020
(must match resolution)

End Date: 08/31/2020

Funding Source

\$ 213,935.61

(must match resolution)

Tax Dollars

State Aid:

Federal Aid: 100%

Other: