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DATE: May 19, 2020

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

SUBJECT: Authority to amend an agreement with Cambridge Systematics, Inc. ("Cambridge"), pursuant to which Cambridge agreed to provide the County of Westchester ("County") with professional services in connection with amending the County's existing bus system safety plans for its Bee-Line bus system and turn them into Public Transportation Agency Safety Plans, for a term commencing upon execution and continuing through June 30, 2020 for an amount not-to-exceed \$99,962.00, by extending the term of the agreement through December 31, 2020 at no additional cost to the County (Agreement No. DOTGA19-02).

By resolution approved on November 14, 2019 (the "November 14th Resolution"), your Honorable Board authorized the County, acting by and through its Department of Public Works and Transportation (the "Department") to enter into an agreement with Cambridge Systematics, Inc., 38 East 32nd Street, 7th Floor, New York, New York 10016 ("Cambridge"), pursuant to which Cambridge would provide the County with professional services in connection with amending the County's existing bus system safety plans for its Bee-Line bus system, and turning them into Public Transportation Agency Safety Plans in accordance with Federal Transit Administration ("FTA") requirements (the "Services"), for a term commencing upon execution and continuing through June 30, 2020 for an amount not-to-exceed \$99,962.00, payable pursuant to an approved budget (the "Agreement"). The November 14th Resolution further authorized Cambridge to subcontract a portion of the Services to Creighton Manning Engineers, LLP, 145 Main Street, 3rd Floor, Ossining, New York 10562. The Agreement was subsequently executed.

Due to the Covid-19 pandemic, the FTA deadline for submitting the safety plans has been extended to December 31, 2020. The Department would like the consultant to be available until then as a reference for any questions that may arise, and to allow the Department sufficient time to complete the plan. Accordingly, authority is requested to amend the Agreement with Cambridge for the limited purpose of extending the term thereof through December 31, 2020, at no additional cost to the County.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement will remain in full force and effect upon the parties.

The proposed Agreement will serve a public purpose by providing the County with the Services, which will help to promote bus system safety in accordance with Federal regulations.

The goal and objective of the proposed Agreement is to provide the County with the Services, which will help ensure the safety of the traveling public on the Bee-Line System.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of health and safety, as ensuring that County buses comply with Federal bus safety mandates is of prime importance.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the attached Resolution.

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APPROVED BOARD OF ACQUISITION & CONTRACT 05/28/2020 LISI MBUJAJ, SECRETARY

