

**76040**

**DATE:** April 14, 2020

**TO:** Board of Acquisition and Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend an agreement with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! to provide various support services for the elderly under the Community Services for the Elderly Program, in order to exercise the first of four (4) extension terms to renew the Agreement in an amount not to exceed \$80,498 in State funds, payable pursuant to an approved budget for the program period commencing April 1, 2020 through March 31, 2021; and

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By resolution approved on April 18, 2019 (the "April 18<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York! ("VNY") pursuant to which VNY would provide various support services to Westchester County seniors under the Community Services for the Elderly Program (the "Programs"). State funding for the Programs was for an amount not to exceed \$80,498, payable pursuant to an approved budget, for the program period commencing on April 1, 2019 and continuing through March 31, 2020 (the "Initial Term"), with VNY required to contribute an amount not to exceed \$26,833 in matching funds to the Programs. The Agreement was subsequently executed.

The April 18<sup>th</sup> Resolution also authorized that the County could at its sole option extend the term of the Agreement for four (4) additional extension terms of one (1) year each (each an "Extension Term"), and that any renewal of the Agreement by the County shall be on the same terms and conditions as the Initial Term, acceptable past performance, the County's determination that an extension is in its best interest, and subject to the prior approval of your Honorable Board.

The County has determined that it would like to renew the Agreement with VNY and now seeks the authority of your Honorable Board, to amend the Agreement with VNY to provide the Programs in order to exercise the first Extension Term authorized under the Agreement for the program period commencing on April 1, 2020 through March 31,

2021 (the "First Extension Term"). State funding for the Programs will be at the same funding amount as the Initial Term (the First Amendment").

Except as specifically to be amended hereby all remaining terms and conditions of the Agreement shall remain in full force and effect.

For the 2019 program year, VNY provided 5,299 units of service were provided to 427 (duplicated) Supportive Services Transportation volunteers; 54 units of Volunteer Recognition was provided to 104 (duplicated) volunteers; 833 units were provided for Recruitment and placement services to 833 (duplicated) participants; 271 units were provided to the Evergreen Club's 3,127 duplicated seniors.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/23/2020 - L.S. MARIJAJ, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

**RESOLVED,** that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a Volunteer New York ("VNY"), to provide various support services for the elderly under the Community Services for the Elderly Program (the "Programs") in order to exercise the County's first of four (4) additional extension terms (each an "Extension Term") authorized under the Agreement for the program period commencing on April 1, 2020 through March 31, 2021 (the "First Extension Term"). State funding for the Programs shall be in an amount not to exceed \$80,498, payable pursuant to an approved budget, (the "First Amendment"); and be it further

**RESOLVED,** that the VNY is required to contribute an amount not to exceed \$26,833 in matching funds to the Programs; and be it further

**RESOLVED,** that except as to be specifically amended hereunder, all remaining terms and conditions of the initial Agreement shall remain in full force and effect; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Initial Agreement: \$80,498  
 First Amendment: \$80,498  
 Total: \$160,996

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	047V	4380	T-047	\$80,498
Budget Funding Year(s) (must match resolution)	<u>2020 - 2021</u>		Start Date	<u>4/1/2020</u>	End Date	<u>3/31/2021</u>
Funding Source	Tax Dollars		<u>\$0</u>			
	State Aid		<u>\$80,498</u>			
	Federal Aid		<u>\$0</u>			
<u>\$80,498</u> (must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/23/2020 - LISA MRIJAJ, SECRETARY