

**76039**

**DATE:** April 14, 2020

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to amend its agreement with the Westchester Jewish Community Services, Inc. to provide the Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program, in order to exercise the first of four (4) extension terms to renew the Agreement in an amount not to exceed \$40,375 in State funds, for the program period commencing on April 1, 2020 through March 31, 2021.

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By resolution approved on April 18, 2019 (the “April 18th Resolution”), your Honorable Board authorized the County of Westchester (the “County”) acting by and through its Department of Senior Programs and Services (the “Department”), among other things, to enter into an agreement (the “Agreement”) with Westchester Jewish Community Services, Inc. (“WJCS” also the “Contractor”) to provide the Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program (the “Programs”) for the period commencing on April 1, 2019 through March 31, 2020 (the “Initial Term”). State funding for the Programs was in an amount not to exceed \$40,375, payable at the agreed-upon unit costs. The Agreement was subsequently executed.

The “April 18<sup>th</sup> Resolution also authorized that the County at its sole option could extend the term of the Agreement for four (4) additional extension terms of one (1) year each (each an “Option Term”), and that any renewal of the Agreement by the County shall be on the same terms and conditions as the Initial Term, acceptable past performance, the County’s determination that an extension is in its best interest, and subject to the prior approval of your Honorable Board.

The County has determined that it requires the Programs for the 2020–2021 program year. WJCS has satisfactorily provided the Programs under the original Agreement. Therefore, the now seeks the authority of your Honorable Board, to amend the Agreement with WJCS to provide the Programs in order to exercise the first Option Term authorized under the Agreement for the program period commencing on April 1, 2020 and continuing through March 31, 2021 (the “First Option Term”) at the same funding amount as the Initial Term (the First Amendment”).

Except as specifically to be amended hereby all remaining terms and conditions of the Agreement shall remain in full force and effect.

For the 2019 program year, 594 hours of geriatric case management services were provided to 27 seniors. In addition, 93 units of information and assistance were provided to 41 seniors and another 88 aggregate units to another 22 seniors.

Accordingly, I most respectfully recommend approval of the attached proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/23/2020 - LISA MRIJAJ, SECRETARY

## RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County") acting by and through its Department of Senior Programs & Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS" or "Contractor") to provide Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program (the "Programs") in order to exercise the County's first of four (4) additional extension terms (each an "Option Term") authorized under the Agreement, for the program period commencing on April 1, 2020 and continuing through March 31, 2021 (the "First Option Term"). State funding for the First Option Term shall be in an amount not to exceed \$40,375, payable at the agreed upon unit costs (the "First Amendment"); and be it further

**RESOLVED**, that except as to be specifically amended hereunder, all remaining terms and conditions of the initial Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Initial Agreement: \$40,375  
 First Amendment: \$40,375  
 Total: \$80,750

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	047V	4380	T-047	\$40,375

Budget Funding Year(s) 2020 - 2021 Start Date 4/1/2020 End Date 3/31/2021  
 (must match resolution)

Funding Source \_\_\_\_\_ Tax Dollars: \$ 0  
 State Aid: \$40,375  
\$ 40,375  
 (must match resolution)

APPROVED BOARD OF ACQUISITION CONTRACT - 04/23/2020 - USA MRIJAJ, SECRETARY