



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

75518

DATE: March 16, 2020

TO: Honorable Members of the Board of
Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner of Department of Social Services

RE: **Resolution authorizing the County of Westchester to 1) enter into an agreement with the Office of Children and Family Services to accept a grant in the total aggregate amount not to exceed \$180,000.00 under the CAPTA/CARA Grant Program to develop, implement and maintain the “Plans of Safe Care” program, for the period from December 1, 2018 through November 30, 2020; and 2) enter into a sub-awardee agreement with Westchester Institute for Human Development in an amount not to exceed \$129,294.00, comprised of state funds, for the purpose of hiring a full time public health nurse to develop, implement and maintain said program, for the period from December 1, 2019 through November 30, 2020.**

Authority is sought for the County of Westchester (the “County”), acting by and through its Department of Social Services (“Department”) to 1) enter into an agreement (the “Grant Agreement”) with the New York State Office of Children and Family Services, Child Welfare and Community Services Division (the “OCFS”) to accept certain Federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds in the total aggregate amount not to exceed \$180,000.00 (“CAPTA/CARA Funds”) to develop, implement and maintain the “Plans of Safe Care” program (“ ‘Plans of Safe Care’ Program”) to help improve the County’s response to families and infants affected by substance use disorders (both alcohol and drugs), for the period from December 1, 2018 through November 30, 2020; and 2) enter into a sub-awardee agreement (“WIHD Agreement”) with Westchester Institute for Human Development (the “WIHD”), in an amount not-to-exceed \$129,294.00, comprised of CAPTA/CARA Funds, for the purpose of hiring a full time health nurse to assist the Department in developing, implementing and maintaining the “Plans of Safe Care” Program for infants affected by prenatal exposure to substance use and the substance use disorders of their caregivers, for the period from December 1, 2019 through November 30, 2020.

The CAPTA/CARA Funds provide the funding necessary for the County to improve its response to families and infants residing in Westchester County affected by substance use disorders (both alcohol and drugs), consistent with the requirements set forth in Section 106(b)(2)(B)(iii) of CAPTA, as amended by CARA.

The implementation of the "Plans for Safe Care" Program will assist the Department through its Child Welfare division in identifying children and families affected by substance abuse disorders and supporting the behavioral health needs of both the adults and children where substance abuse is an issue, including children born prenatally who were exposed to substances.

Pursuant to the WIHD Agreement, the Department will hire a full time public health nurse, which will assist the Department's Child Protective Services, Foster Care and preventive service caseworkers to develop, implement and maintain the "Plans of Safe Care" Program to identify and assist infants affected by prenatal exposure to substance use and the substance use disorders of their caregivers. The "Plans of Safe Care" Program requires that the public health nurse will be co-located on-site at the Department's facilities.

The goals and objectives of the Grant Agreement and the WIHD Agreement will serve a public purpose as it will improve the County's response to families and infants residing in Westchester County affected by substance use disorders.

The goals and objectives of the Grant Agreement and the WIHD Agreement are in the best interest of the County in terms of public safety by promoting the health, safety and welfare of infants, children and their caregivers affected by substance use disorders.

The goals and objectives of the WIHD Agreement will be monitored by the Department and quarterly progress reports will be submitted to the OCFS for their review and approval.

Because the Grant Agreement with OCFS is for the acceptance of grant funds, it does not constitute a procurement and, as such, is not subject to the Westchester County Procurement Policy.

The WIHD Agreement is also exempt from the Westchester County Procurement Policy, pursuant to Section 3(a)(viii) thereof.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Accordingly, approval of the attached resolution is most respectfully requested.

KMM/TL/CMC

RESOLUTION

Upon communication from the Commissioner of the Department of Social Services, be it hereby,

RESOLVED, that the County of Westchester is authorized to 1) enter into an agreement with the New York State Office of Children and Family Services, Child Welfare and Community Services Division (“OCFS”) to accept Federal Child Abuse Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) funds in the total aggregate amount not-to-exceed \$180,000.00 to develop, implement and maintain that certain “Plans of Safe Care” program in order improve the County’s response to families and infants affected by substance use disorders (both alcohol and drugs), for the period from December 1, 2018 through November 30, 2020; and 2) enter into a sub-awardee agreement with the Westchester Institute for Human Development (“WIHD”), in an amount not-to-exceed \$129,294.00, comprised of CAPTA/CARA funds, to hire a full time health nurse to assist the County in developing, implementing and maintaining said “Plans of Safe Care” program, for the period from December 1, 2019 through November 30, 2020; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby empowered to execute any and all documents necessary to accomplish the purposes of this resolution.

Account to be charged

Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub Object	Trust Account		Dollars
263	22	V006	GRNT	G006	4380	\$129,294
263	22	V006	GRNT	G006	9854	\$180,000

Budget Funding Year(s): 2019-2020 Start Date: 12/01/2019 End Date: 11/30/2020
 (must match resolution)

Funding Source: Tax Dollars:
 State Aid:
\$ 180,000.00 (Revenue) Federal Aid: 100%
\$ 129,294.00 (Expense) Other:
 (must match resolution)