

75134

March 5, 2020

TO: The Honorable Board of Acquisition and Contract

FROM: Kenneth W. Jenkins
Deputy County Executive

SUBJECT: **Request for authority to exempt from the Westchester County (“County”) Procurement Policy, pursuant to Section 3(a)xxi thereof, the procurement of an agreement with the Animal Welfare League of Westchester County, Inc. (the “League”) pursuant to which the League will provide animal welfare services from the procedures of the Westchester County Procurement Policy.**

Authority is hereby requested from your Honorable Board to exempt from the application of the County Procurement Policy and Procedures (the “Procurement Policy”) pursuant to Section 3(a)xxi thereof, the procurement of an agreement between the County and the League pursuant to which the League will provide animal welfare services for a term from March 15, 2020 through March 14, 2021 for an amount not to exceed Twenty Thousand Twelve (\$21,012.00) Dollars, payable as invoiced pursuant to an approved budget.

The League has provided animal welfare services to the County for more than twenty (20) years.

The League is a New York not-for-profit corporation which arranges for spaying and neutering, education, home to home pet adoption, emergency aid and numerous other services to benefit pets and their owners. The League is staffed primarily by volunteers and is supported by public contributions. As a result, the League can provide an extensive education program with a modest budget. Because the League provides needed services, it is in the best interest of the County to enter into the proposed agreement with the League.

During the course of the proposed agreement, the League will provide public education in responsible dog ownership, a spaying and neutering program, pet adoption services, emergency aid, and a centralized dog locating service to help unite lost dogs with their owners. The League will also conduct a pet food program that will provide needy pet owners with monthly pet food coupons that can be redeemed at local pet food stores. In addition, the League will provide information and referral services to County residents regarding rabies, wildlife, pet concerns and animal cruelty.

The League will submit quarterly statistical reports to the County as a basis for measurement of its performance under the proposed agreement.

The proposed agreement will serve the public interest by educating the public about the proper treatment of animals, including the need for spaying and neutering of pets, as well as their proper care and feeding. The League assists residents who could not otherwise afford to keep their pets and the League will assist County pet owners to locate their lost pets.

Given the exemplary performance of the League in its prior agreements with the County, it is proposed that the County's best interests would be served by exempting the County's proposed agreement with the League from Procurement Policy procedures pursuant to Section 3(a)(xxi) thereof.

A separate resolution seeking your Honorable Board's approval of the proposed agreement has not been submitted herewith because Board of Acquisition and Contract approval is not required due to the proposed agreement's not-to-exceed amount being less than Thirty Five Thousand (\$35,000.00) Dollars. However, it should be noted that the agreement will not be entered into unless your Honorable Board approves the attached resolution.

Accordingly, a resolution to exempt this proposed agreement from the requirements of the Westchester County Procurement Policy pursuant to section 3(a)xxi is hereby submitted for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACTS 01/02/2025 USA MRJAS SECRETARY

RESOLUTION

Upon recommendation from the Deputy County Executive, it is hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of The County of Westchester (the "County") in connection with the County's procurement of an agreement for animal welfare services from the Animal Welfare League of Westchester County, Inc. for a term from March 15, 2020 through March 14, 2021.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/02/2020 - USA TRIP SECRETARY