

74854

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: February 25, 2020
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with Sarka Leff Engineering, PLLC in connection with Engineering Services for Airport Infrastructure Improvements, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York (#20-902)

Authority of your Honorable Board is requested to obtain a proposal and negotiate a fee in connection with engineering services for Airport Infrastructure Improvements, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The objective of this project is to provide infrastructure improvements at the Westchester County Airport. The proposed work shall include, but not be limited to, the following items: extension of a natural gas main line, removal of two underground storage tanks, demolition of two storage buildings, and relocation of a parking lot. This agreement will benefit the public as it will maintain safe aircraft operations at the Westchester County Airport.

The County may be eligible for future reimbursement by New York State Department of Transportation ("NYSDOT") Aviation Grant funds for this contract. Therefore, in accordance with NYSDOT requirements, on September 23, 2019 a Request for Qualifications ("RFQ") was publicly advertised in the New York State Contract Reporter. A total of four (4) responses to the RFQ were received on October 16, 2019. After careful review of the submitted qualifications, the Professional Selection Board on February 6, 2020 ranked the firm of Sarka Leff Engineering, PLLC, 116 Cox Road, Pawling, New York 12564 as the number one firm suitable to perform the requested engineering services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and negotiate a fee with Sarka Leff Engineering, PLLC, 116 Cox Road, Pawling, New York 12564, for engineering services for Airport Infrastructure Improvements, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

Agreement No. 20-902

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	161	44	4110	4310-APDS	N/A	

Budget Funding Year(s): 2020 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: 70% NYSDOT Social Security No.: _____
 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: 30% Airport Special Revenue Fund Encumbrance No.: _____