

TO: Board of Acquisition and Contract

FROM: John J. Hsu, P.E.
Acting Commissioner

DATE: February 8, 2010

RE: Change Order No. 1
Contract No. **06-557-P**
Generator Replacement
Central Maintenance Facility
Department of Transportation
475 Saw Mill River Road
Yonkers, New York

Contractor: Southeast Plumbing Corp.
Amount of Change Order No. 1: \$18,532.48

On October 16, 2008, your Honorable Board awarded Contract No. 06-557-P, Generator Replacement, Central Maintenance Facility, Department of Transportation, 475 Saw Mill River Road, Yonkers, New York in the amount of \$56,994.00 (the "Contract"), to Southeast Plumbing Corp., 54 Sodom Road, Brewster, New York 10509.

During the installation of the new emergency generator and its connection to the existing fuel line in the Central Maintenance Facility, it was discovered that the existing fuel line could not deliver sufficient fuel to properly run the new generator. Therefore, the new generator had to be connected to the fuel line located approximately 160 feet away from the generator where a sufficient amount of fuel could be delivered to it. The relocation of the fuel line connection also required the installation of additional piping, solenoid valves and a new control panel.

This additional work is incidental to the original work and does not materially alter the main purpose of the contract as to constitute a new undertaking. The work is of the same nature as the initial work, is to be performed in the same general vicinity, is necessary to efficiently complete the project and was unanticipated until work under the contract began. The term of the contract is November 6, 2008 to August 3, 2010.

The objective of this contract is to install an emergency generator to supply electrical power to the Central Maintenance Facility during an electrical failure.

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The Contract is in the public's best interest because it will ensure continuous electrical service for the operation of radio communications, garage exhaust and heating systems, garage doors, and the overall operation of the Central Maintenance Facility during power outages and other emergency situations, thereby promoting the health and safety of the general public and County employees.

If this Change Order is not approved, the emergency generator will not be able to provide sufficient electrical power to the Central Maintenance Facility during power outages and will prevent the implementation of this important County project.

The department will utilize Primavera Software Management tools to track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

It is requested that your Honorable Board take action on the following:

Approval of Change Order No. 1

Total Amount of Change Order No. 1.....\$18,532.48

This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

MC

RESOLUTION

RE: CONTRACT NO. 06-557-P
CONTRACT AMOUNT: \$56,994.00
CHANGE ORDER NO. 1 \$18,532.48
NET INCREASE: \$18,532.48
REVISED CONTRACT AMOUNT: \$75,526.48

CHANGE ORDER NO. 1

Upon communication from the Acting Commissioner of Public Works,

WHEREAS, John J. Hsu, P.E., Acting Commissioner, Public Works, requests approval of Change Order No. 1 on Contract No. 06-557-P, between the County of Westchester and Southeast Plumbing Corp., 54 Sodom Road, Brewster, New York 10509 for Generator Replacement, Central Maintenance Facility, Department of Transportation, 475 Saw Mill River Road, Yonkers, New York; and

WHEREAS, it is requested that Contract No. 06-557-P be amended to install the additional fuel piping, solenoid valves and control panel to enable the proper operation of the emergency generator; and

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that said Change Order No. 1 on Contract No. 06-557-P be and the same is hereby approved in the amount of \$18,532.48; and be it further

RESOLVED, that all other terms and conditions of Contract No. 06-557-P shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total Amount of Change Order No. 1 \$18,532.48

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	365	44	T002303S	6210-03		\$18,532.48

Budget Funding Year(s) 2010 Start Date November 6, 2008 End Date: August 3, 2010
 (must match resolution)

Funding Source: Tax Dollars 100% Contractor Federal I.D. No./ Social Security No: 54-2160749
 State Aid _____
\$18,532.48 Federal Aid _____ Vendor No. _____
 (must match resolution) Other _____ Encumbrance No. _____