

74328

Date: January 31, 2020

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: **Authority for the County of Westchester to enter into an agreement with Salvatore J. Carrera for non-legal advisory services, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from January 1, 2020 through December 31, 2020 for an amount not-to-exceed \$70,000.00 at the rate of \$125.00 per hour.**

Approval of your Honorable Board is requested for the County of Westchester ("County") to enter into an agreement with Salvatore J. Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from January 1, 2020 through December 31, 2020 for an amount not-to-exceed \$70,000.00 at the rate of \$125.00 per hour.

Over the past few years, Mr. Carrera, a real estate expert and former Director of Real Estate for the County, has provided invaluable assistance to the County in connection with numerous leases and other agreements. It is anticipated that Mr. Carrera will assist the County to negotiate future leases and license agreements.

A separate Resolution is being submitted to your Honorable Board this date to grant an exemption from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof.

The goals and objectives of this agreement are to retain the services of an expert in real estate to assist the County in negotiating transactions. The agreement will be monitored by the County Executive's Office.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

GL/DLV/dv

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Salvatore J. Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from January 1, 2020 through December 31, 2020 for an amount not-to-exceed \$70,000.00 at the rate of \$125.00 per hour; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3300	4380		\$35,000.00
	161	44	4110	4380		\$35,000.00

Budget Funding Year(s) 2020 Start Date January 1, 2020 End Date December 31, 2020
 (must match resolution)

Funding Source Tax Dollars \$70,000.00
 State Aid _____
 \$ _____ Federal Aid _____
 (must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/13/2020 - JOAN COUGHLIN, SECRETARY