



# Westchester Community College

State University of New York

**74182**

January 24, 2020

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles  
President

Re: Authority for the County of Westchester, acting by and through Westchester Community College, to enter into an agreement with the Putnam/Northern Westchester Board of Cooperative Educational Services for co-sponsorship of adult and continuing education programs for a five (5) year term commencing September 1, 2019 and continuing through August 31, 2024 in an amount not to exceed \$1,054,565.00.

---

For many years now the County, acting by and through the Westchester Community College (the "College"), has entered into agreements with the Putnam/Northern Westchester Board of Cooperative Educational Services ("Northern BOCES") whereby the College and Northern BOCES would develop and implement adult and continuing education programs that are offered to the general public. These programs have been very successful and have and have assisted the College in fulfilling its function of expanding access to educational opportunity. The most recent agreement expired on August 31, 2019.

Authority is hereby requested to authorize the College to enter into a new agreement with Northern BOCES for a five (5) year term commencing September 1, 2019 and continuing through August 31, 2024 in an amount not to exceed \$1,054,565.00, payable pursuant to an approved budget. It should be noted by Your Honorable Board, that annual budgets for this agreement shall be mutually approved by the College and Northern BOCES prior to the commencement of each budget year.

The College has statutory authority to enter into this Agreement pursuant to New York State Education Law section 6306(8), which states "Subject to the approval of the local sponsor ... the board of trustees of each community college may participate in cooperative educational programs, services and arrangements with ... boards of

cooperative educational services.” Accordingly, approval of the Board of Legislators under GML Section 119-o is not required.

Pursuant to the terms of the Agreement, the College will furnish administrative and financial support and Northern BOCES will furnish registration services, course announcements, teaching and other personnel together with classroom space, tuition collection and deposit services and on-site management services for the co-sponsored programs.

The Agreement is exempt from the procurement policy pursuant to Section 3(a)(iii) thereof.

This contract will enable the College to continue its mission of providing life-long learning for the residents of Westchester County. The contract performance is monitored by the College Office of Institutional Research to ensure that contractual obligations are met by Northern BOCES.

Accordingly, I recommend adoption of the attached resolution.

BSM/jpi  
Encls.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/20/2020 - LISA MR. JPI SECRETARY

## RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby:

**RESOLVED**, that the County of Westchester, acting by and through Westchester Community College, is hereby authorized to enter into an agreement with the Putnam/Northern Westchester Board of Cooperative Educational Services for the co-sponsorship of adult and continuing education programs, commencing September 1, 2019 and terminating August 31, 2024, in an amount not to exceed \$1,054,565.00, payable pursuant to an approved budget; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all instruments and to take all action necessary to implement the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Dollars
N/A	701	34	8131		4408		\$1,054,565.00

Budget Funding Year(s) 2019/20-2023/24 Start Date 9/1/19 End Date 8/31/24

(must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid \$1,054,565 \_\_\_\_\_

\$1,054,565 Federal Aid \_\_\_\_\_

(must match resolution)

Other \_\_\_\_\_