

73977

DATE: January 15, 2020

TO: Honorable Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs & Services

RE: Request for authority for the County of Westchester to:

- a) amend its agreement with Pace University by and through its Women's Justice Center to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents, 60 years and over for in order to exercise the first of four (4) renewal options under the agreement for the term commencing on January 1, 2020 and continuing through December 31, 2020 in an amount not to exceed \$130,407, and
- b) include a questionnaire entitled Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans required by the County

By resolution approved March 7, 2019 (the "March 7th Resolution") your Honorable Board, authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an Agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Consultant"), to provide Legal Services and Elder Abuse Training Services for elderly Westchester County residents 60 years and over (the "Program"), in an amount not to exceed \$126,609 in County funds, payable pursuant to agreed-upon unit costs for the term commencing on January 1, 2019 and continuing through December 31, 2019, with the County having the sole option to renew the Agreement for up to four (4) additional one (1) year periods, subject to availability of funds, acceptable past performance, and subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

The County has determined that it requires the Program services for the 2020 calendar year. The Consultant has satisfactorily provided the Program under the original Agreement.

Therefore, the County now seeks the authority of your Honorable Board to amend the Agreement with the Consultant in order to exercise its first renewal option under the Agreement to provide the Program for a term commencing on January 1, 2020 and continuing through December 31, 2020 in an amount not to exceed \$130,407 in County funds.

The County also respectfully requests authority to further amend the Agreement to incorporate a questionnaire entitled Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans as required by the County.

Except as specifically amended as described herein, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

For the 2019 program year, the Consultant provided 1,287 hours of legal assistance to seniors and conducted 17 trainings that benefited participants.

Accordingly, your favorable action on the attached Resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/13/2020 - JOAO COCCIANDI, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM MAE CARPENTER, COMMISSIONER,
WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES,
BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend its agreement (the "Agreement") with Pace University by and through its Women's Justice Center (the "Consultant") in order to exercise the first of four (4) renewal options under the Agreement to provide Legal Services and Elder Abuse Training Services to elderly Westchester County residents, 60 years and over (the "Program"), in an amount not to exceed \$130,407 in County funds, payable pursuant to agreed-upon unit costs for a term commencing on January 1, 2020 and continuing through December 31, 2020; and be it further

RESOLVED, that the Agreement is further amended to incorporate a questionnaire entitled Questionnaire Regarding Business Enterprises Owned and Controlled by Service-Disabled Veterans as required by the County; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Initial Agreement: \$126,609
 First Amendment: \$130,407
 Total: \$257,016

Account to be Credited/Charged	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	686V	4380	T686	\$130,407

Budget Funding Year(s) 2020 Start Date 1/1/20 End Date 12/31/20
 (must match resolution)

Funding Source Tax Dollars \$130,407
\$130,407
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/13/2020 - JUAN CACCIARDI, SECRETARY